APPLICATION FOR IN-STATE TUITION

In-state tuition rates are a privilege authorized by the Connecticut General Statutes and are awarded only upon successful application for in-state tuition. Generally, the residency classification is determined at the time of application for admission.

The University makes its decisions according to the applicable state law and within procedures developed to conform to the boundaries of this law. In-state tuition is governed by General Statutes 10a-26, et. seq. The purpose of this application packet is to help you collect and submit the appropriate documentation to support your petition for in-state tuition rates.

In order to be eligible for in-state tuition, students (or if unemancipated, as defined by Connecticut law, their parents or guardian) must be domiciled in the state of Connecticut. This means that Connecticut must be the individual’s true, fixed and permanent home and place of habitation. It must be the place that the applicant intends to remain, and to which the applicant expects to return when s/he leaves without intending to establish a new domicile elsewhere. The student's primary purpose in moving to Connecticut must have been to establish residency in Connecticut. Residence or physical presence in Connecticut primarily to attend the University does not entitle a student to in-state tuition rates.

There are three steps by which you apply for in-state residency. First, you must determine the criteria you are using to support your application. Second, once you identify your classification, you need to collect and submit the appropriate documentation by the due date. Finally, we ask you to sign a notarized affidavit confirming the accuracy of the information submitted. Please note you may or may not be called for an interview, after which you will receive notification of your application status.

A Note on the Importance of Accuracy and Honesty:

All students are subject to Responsibilities of Community Life: The Student Code, which prohibits the act of providing false information to school officials. Students who falsify their information or intentionally submit inaccurate information will be subject to the Student Code. In addition, the professional schools (law, medical, dental) have additional ethical standards, the violation of which may jeopardize ability to obtain your degree and/or licensure. For more information, please see http://www.community.uconn.edu/student_code_partiii.html and contact your Residency Officer.
STEP 1: DETERMINE YOUR APPLICATION CLASSIFICATION (Please check one.)

You can apply for in-state tuition based on one of four criteria, as follows. Once you determine the appropriate criterion, use the information in this application to guide your process. Please note that all documentation is required, unless otherwise noted.

_____ You are applying as an emancipated student using your own information.

*In order to be an emancipated student, you must be at least 18 years old and you cannot receive regular financial assistance from parents or guardian. In step 2, you will have to submit documents to demonstrate that you are financially independent and that you are domiciled in Connecticut.*

_____ You are applying as an unemancipated student using your parent or guardian information.

*In order to be eligible as an unemancipated student using parental/guardian information, your parents/guardian have to have resided in Connecticut for at least 183 days and be employed full-time. In step 2, your parents/guardians will have to submit financial statements and other documents to demonstrate they are domiciled in Connecticut.*

_____ You are applying as an emancipated student using your spouse’s information.

*In order to be eligible to receive in-state tuition through your spouse, your spouse has to have resided in Connecticut for at least 183 days and be employed full-time. In step 2, your spouse will have to submit financial statements, other documents to demonstrate s/he is domiciled in Connecticut and a marriage certificate.*

_____ You are a member of the military (1) whose Home of Record is Connecticut; or (2) who is stationed in this state pursuant to military orders

*In order to be eligible as a member of the military, you have to be stationed in the State of Connecticut pursuant to military orders. In step 2, you will have to submit a copy of your military orders showing your Connecticut station.*
**STEP TWO: APPLICANT INFORMATION**

This is to be filled out by the student applicant.

Name (print) ________________________________________    Phone (____) ______________

Under which classification are you filing? *(See Step One)*

Current Residential Address _____________________________________________________________

Email ______________________________________________________________________________

Student Identification Number ___________    Age _____    Date of Birth ______________

1  For what term are you seeking in-state tuition classification?
   [□] Fall    [□] Spring    [□] Summer    Year_____________

2  Have you previously applied at this institution for a change in residence status?
   [□] Yes    [□] No    If “yes,” indicate term ____________ and year _________

3  Where and when did you graduate from high school or obtain a high school equivalent?
   School ______________________________ Grad Year __________
   Town ______________________________ State __________

4  If applicable, what other degrees have you obtained, from where?
   School ______________________________ Grad Year __________

5  When did your most recent continuous stay in Connecticut begin?
   Month ________________    Day ________________    Year ______________

6  Since your most recent continuous stay in Connecticut began, have you attended another
   Connecticut college or university (including community college)?    [□] Yes    [□] No
7 If you answered “yes” to question 6, how were you classified? (Please submit financial aid documents showing tuition classification, e.g. fee bill.)

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8 Have you attended Connecticut high school under “A Better Chance” program or another high school program established for the purpose of giving minority students opportunity to attend school? (See C.G.S. 10a-29(8) for description)

☐ Yes ☐ No  If “yes,” give program and dates ______________________________

9 Are you a citizen of the USA? ☐ Yes ☐ No  If “no,” you must attach a copy of both sides of resident Alien Card, Change of Status Application, or other documentation reflecting your visa type or current status.

10 List totals of your financial resources for the past 12 months:

   a. Support from parent, legal custodian, or other person (Include room/board, tuition and other general support)  
      a. $ ____________________

   b. Self support (Include wages, salary, commission, interest income, etc.)
      b. $ ____________________

   c. Other support from outside sources (Include spouse, financial aid, gifts, personal loans, savings, financial support from relatives or friends, inheritance, trusts, stocks, bonds, VA benefits, etc.)
      c. $ ____________________

   Total of a, b, c: $ ____________________

Total Expenses
The total of a, b, and c should meet or exceed the Total Expenses $ ____________________
STEP THREE: PROOF OF DOMICILE

This is to be filled out by the individual whose domicile this application is based on.

This section is being completed and signed by □ Student □ Parent □ Legal Custodian □ Spouse
(Note: Not to be completed by spouse except for military.)

*Do not leave any questions blank. No action nor decision can be made unless all questions are completed and all required documentary evidence is submitted.*

1 Name (print) ______________________________________  Phone (____) ______________
   Last          First          Middle

Address ____________________________________________________________________
   Number & Street          City          State          Zip

2 Date of arrival in Connecticut to establish a permanent home: Mo. _____ Day _____ Yr. _____
   [If applying as spouse]: Why you moved to Connecticut: ______________________________

   ____________________________________________

3 Are you a citizen of the USA? □ Yes □ No  If “no,” you must attach a copy of both sides of
   Resident Alien Card, Change of Status Application, or other documentation reflecting your
   visa type or current status.

4 Do you □ own □ rent your housing? If not, explain how your housing is provided:

   _______________________________________________________________________________

   You must attach proof of your presence in Connecticut the past 12 months (e.g. copies of rent
   receipts, lease or home purchase agreements, cancelled rent checks, notarized letter from landlord.)

5 List chronologically your employment or physical presence for the past two years, giving
   exact information as asked below. Add more pages if needed.

<table>
<thead>
<tr>
<th>Dates</th>
<th>Location</th>
<th>Employer or Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>from _______ to _______</td>
<td>City</td>
<td>State</td>
</tr>
<tr>
<td>mo/day/yr</td>
<td>mo/day/yr</td>
<td>City</td>
</tr>
<tr>
<td>from _______ to _______</td>
<td>City</td>
<td>State</td>
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<td>City</td>
<td>State</td>
</tr>
<tr>
<td>mo/day/yr</td>
<td>mo/day/yr</td>
<td>City</td>
</tr>
</tbody>
</table>
6 If you were out of Connecticut during the past 12 months, give dates and reasons for your absence.

from _______ to _______  ____________________  ________________________________

from _______ to _______  ____________________  ________________________________

from _______ to _______  ____________________  ________________________________

from _______ to _______  ____________________  ________________________________

7 Are you registered to vote? ☐ Yes ☐ No  If “yes,” where/when _______________________

Attach copy of your current voter’s registration

8 Do you own or use any motor vehicles?  ☐ Yes ☐ No  ☐ Yes ☐ No  ☐ Yes ☐ No  ☐ Yes ☐ No

If “yes,” give type of vehicle, license number, state, and dates of registry. **You must attach a copy of vehicle registration** (not title). __________________________________________

______________________________________________________________

9 Do you have a driver’s license? ☐ Yes ☐ No  If “yes,” you **must attach a copy of your driver’s license.**

10 Do you have a checking account? ☐ Yes ☐ No  If “yes,” since what date? ________________

Financial Institution _________________________  City ________________ State ________

Do you have a savings account? ☐ Yes ☐ No  If “yes,” since what date? ________________

Financial Institution _________________________  City ________________ State ________
11 Did you file a Connecticut Income Tax Return from a Connecticut address in the previous filing year? ________________________
   If no, please explain:
   ____________________________________________________________________________
   ____________________________________________________________________________
   ____________________________________________________________________________
   (Note: See the “Financially Independent” section on the instruction page for documentation of tax returns.)

12 Do you intend to file a Connecticut Income Tax Return this year? □ Yes  □ No
   If “no,” why not? _____________________________________________________________

13 Is income being withheld from your earnings for Connecticut income taxes? □ Yes  □ No
   Please attach a copy of the first page from your federal and state tax returns.

14 If you have additional information/documentation you wish to include to support your case, please attach it to this affidavit form.

FOR OFFICE USE ONLY:

______________________________________________________________________________

Application status: □ Approved  □ Denied, for reasons identified below:
STEP FOUR: AFFIDAVIT

If applying as an emancipated student, only the student must sign this affidavit; if applying as an unemancipated student, both the student and the parent/guardian must sign this affidavit. If applying as a spouse, both spouses must sign this affidavit.

NOTARIZATION – to be signed by the student

STATE OF ________________________________  COUNTRY OF ________________________________

Under penalty of perjury, I swear or affirm that all of the information and supportive documentation supplied by me in this affidavit is complete, true and correct, and the University of Connecticut may rely on this information.

____________________________________________________________________________

Signature of student in the presence of a Notary Public

SUBSCRIBED and SWORN before me this __________________ day of ______________, 2___

(Seal)

____________________________________________________________________________

Notary Public

My commission expires: ________________________________

NOTARIZATION – to be signed by parent/guardian if completing section for unemancipated student or spouse if completing section for spouse.

STATE OF ________________________________  COUNTRY OF ________________________________

Under penalty of perjury, I swear or affirm that all of the information supplied by me in this affidavit is complete, true and correct, and the University of Connecticut may rely on this information.

____________________________________________________________________________

Signature of parent, guardian or spouse in the presence of a Notary Public

SUBSCRIBED and SWORN before me this __________________ day of ______________, 2___

(Seal)

____________________________________________________________________________

Notary Public

My commission expires: ________________________________
PLEASE SUBMIT THIS FORM AND REFER ANY QUESTIONS TO YOUR RESIDENCY OFFICER:

Prospective undergraduate students: (Including Storrs, Avery Point, Greater Hartford, Stamford, Torrington and Waterbury campuses and those students appealing their initial determination):
Office of Admissions
2131 Hillside Road, Unit 3088
Storrs, CT 06269-3088
Phone: (860) 486.3137
Fax: (860) 486.1476

Currently enrolled undergraduate and Pharm. D. students: (Including Storrs, Avery Point, Greater Hartford, Stamford, Torrington and Waterbury campuses):
Office of Student Services and Advocacy
Room 203
Wilbur Cross Building
233 Glenbrook Road, Unit 4062
Storrs, CT 06269-4062
Phone: (860) 486.3426
Fax: (860) 486.1972

MSW students:
Donna Devin
University of Connecticut
School of Social Work
1798 Asylum Avenue
West Hartford, CT 06117
Phone: (860) 570-9118
Fax (860) 570-9243

Prospective and currently enrolled graduate students: (Including Storrs, Avery Point, Greater Hartford, School of Social Work - Ph.D. only, Stamford and Waterbury campuses):
Graduate Admissions
Office Residency Officer
438 Whitney Road Ext., Unit 1152
Storrs, CT 06269
Phone: (860) 486.3615
Fax: (860) 486.6739

Currently enrolled law students:* 
Director of Student Services
University of Connecticut
School of Law
55 Elizabeth Street
Hartford, CT 06105
Phone: (860) 570.5132
Fax: (860) 570.5128
* Prospective students should contact Assistant Dean for Admissions and Student Finance.

Prospective and currently enrolled Medical/Dental School students:
Student Services Center
263 Farmington Avenue, Room LM035
Farmington, CT 06030
Phone: (860) 679-2990
Fax: (860) 679-6763
PLEASE COMPLETE CHECKLIST PRIOR TO SUBMISSION

1. You are applying as an emancipated student using own information:

Mandatory Documents:

☐ Connecticut license OR Connecticut state ID.

☐ If applying at the time of admission, documents that demonstrate student has resided in the state at least 365 days prior to the first day of classes.

☐ Last W-2’s and tax filing showing that no one claimed you as a dependent on their taxes in the last tax year or a Statement of Non-filing. *(Please redact social security numbers.)*

☐ Front Page of Student’s federal and Connecticut state tax return. *(Please redact social security numbers.)*

☐ Financial Aid letter or description of financial aid support.

☐ Room and board: [Housing bills, rent, mortgage, lease, cancelled checks showing you’ve paid mortgage/rent or notarized letter from landlord.]

☐ Utility bills: [May include but may not be limited to heat, hot water, cable, internet.] *(Please submit bills and cancelled checks.)*

*If student drives a car, must submit:*

☐ Car registration (filed in your name).

☐ Proof of Connecticut car insurance.

Other Documents:

☐ Proof of Voter Registration

☐ Others: ________________________________________________________________

________________________________________________________________________

________________________________________________________________________

2. You are applying as an unemancipated student and you are using your parental/guardian information:

Mandatory Documents:

☐ Parent’s/Guardian’s Connecticut license OR Connecticut state ID.

☐ Parent’s/Guardian’s last W-2’s and tax filing.

☐ Documents that demonstrate your parent(s)/guardian(s) have resided in the state at least 183 days prior to the date of application for in-state tuition (the date you submit this document).

☐ Any other documents requested by the Residency Officer that demonstrate a continuous and permanent physician presence in Connecticut, including but not limited to motor vehicle registration, motor vehicle insurance, etc.

Other Documents:
☐ Proof of Voter Registration.
☐ Others:______________________________________________________________
______________________________________________________________

3. **You are applying as an emancipated student using your spouse’s information.**

Mandatory Documents:

☐ Spouse’s Connecticut license OR Connecticut state ID.
☐ Spouse’s last W-2’s and tax filings.
☐ Documents that demonstrate spouse has resided in the state at least 183 days prior to the date of application for in-state tuition (the date you submit this document).
☐ Marriage Certificate.

Other Documents:

☐ Proof of Voter Registration.
☐ Others:______________________________________________________________
______________________________________________________________

4. **You are a member of the military who is stationed in this state pursuant to military orders**

Mandatory Documents:

☐ Copy of your military orders.

Other Documents:

☐ Proof of Voter Registration.
☐ Others:______________________________________________________________
______________________________________________________________