

# UConn HEALTH

## Application for In-State Residency for School of Medicine (MD students) and School of Dental Medicine (DMD students) only Office of the Registrar

In-state tuition rates are a privilege authorized by the Connecticut General Statutes 10a-26 et seq., and are awarded upon successful application for in-state residency status. Initial residency status for medical and dental students at UConn Health is determined at the time of admission. Once matriculated, students may apply to reclassify for in-state tuition by completing this application, including notarization, and submitting it with all required supporting documentation by the established deadline.

Three factors are considered in determining eligibility for in-state residency: (1) classification status (emancipation), (2) domicile, and (3) financial independence.

### Step 1: Determine Your Classification Status (Emancipation).

Classification Status (Emancipation)	
<b>A</b>	Independent Person Using Own Information
A.1	<p>who was not claimed as a dependent on parent's tax filing in the year immediately prior to start of Year 1</p> <p>This means that, assuming a student started Year 1 in August 2000, the student was not claimed as a dependent on their parent's taxes filed in 2000 for tax year 1999.</p>
A.2	<p>who was claimed as a dependent on parent's tax filing in the year immediately prior to the start of Year 1, but will not be claimed on the next tax filing (spring term of Year 1)</p> <p>This means that, assuming a student started Year 1 in August 2000, the student was claimed as a dependent on their parent's taxes filed in 2000 for tax year 1999, but the student will not be claimed on their parent's taxes filed in 2001 for tax year 2000.</p>
<b>B</b>	Dependent Person Using Parent's Information
B.1	whose parent has resided in CT for a minimum of 6 months
B.2	whose parent is stationed in CT pursuant to military orders
<b>C</b>	Independent Person Using Spouse's Information
C.1	whose spouse has resided in CT for a minimum of 6 months
<b>D</b>	Independent Person (Or Spouse) Stationed in CT Pursuant to Military Orders

**Step 2: Determine Your Submission Requirements.** Submission requirements vary depending on the classification status for which you are applying. All students are required to complete this application and have it notarized. In addition, review the **Submission Requirements by Classification TABLE** included in this application along with the **in-state residency checklist** for a list of required supporting documentation.

**Step 3: Determine Your Timeline.** The application cycle opens on October 2, 2023. Students applying with their own information for in-state tuition effective Fall 2024 must submit a completed, notarized application by **Friday, March 1, 2024**. Students applying with a parent/spouse's information who may be eligible to reclassify effective Spring 2024 must submit by **Friday, November 17, 2023**.

**Step 4: Collecting Data and Information on Determinants of In-State Residency.** There are three criteria that will determine your application for In-State residency: (1) Classification Status/Emancipation, (2) Domicile, and (3) Financial Independence. Obtaining information for each as well as adhering to the helpful bullet-points below will assist you in completing your Application for In-State Residency. Although these bullet points are not a guarantee that your application will be granted, failure to complete any of them will significantly increase the possibility of denial.

**EMANCIPATION:** The applicable statutes defines this as “a person who has attained the age of eighteen years, and whose parents have entirely surrendered the right to the care, custody and earnings of such person and who no longer is under any legal obligation to support or maintain such person. If any of the aforesaid tests are not met, such person shall be deemed an ‘unemancipated person.’” One specific means of determining emancipation is whether your parents are entitled to claim you as a dependency exemption on their federal tax form. If the primary financial support you receive from your parents or guardians entitles them to make this dependency tax exemption, then this may indicate that you are not fully emancipated from them.

- It is beneficial if a student is not claimed as a dependent on the taxes of parents for the year of matriculation [e.g. if a student matriculates in August 2021, the student should not be claimed as a dependent on their parents’ taxes filed in 2021 for tax year 2020]. If a student is claimed as a dependent by their parents or guardians, this will significantly increase the possibility of denial, since emancipation has not been demonstrated.

**DOMICILE:** The applicable statute defines domicile as “a person’s true, fixed and permanent home and place of habitation. It is the place where [a person] intends to remain, and to which [that person] expects to return when they leave without intending to establish a new domicile elsewhere.”

The domicile of an unemancipated person is that of their parent. A student having the same domicile as their parent will increase the possibility of denial.

An emancipated person applying with their own information must illustrate that they have resided in Connecticut continuously and permanently for 12 months before the start of the fall-term Year 2 of matriculation. Lease agreements with a start date of September 1st in Year 1 are acceptable. The domicile of an emancipated person receiving regular financial assistance from their parent, or whose parent's income was taken into account by any private or governmental agency furnishing financial educational assistance to such person, including scholarships, loans or otherwise, is that of their parent. The following bullet-points are highly recommended:

- Register to vote in the state of Connecticut
- Obtain a CT driver’s license
- Student’s name should appear on their CT rent agreement
- Student’s name should appear on utility bills with a CT address [NOTE: If utilities are in another co-renter’s name, then proof of monthly reimbursement to co-renter for student’s share is acceptable]

- Update to a CT address on all appropriate accounts (INCLUDING bank accounts & credit cards)
- Set up independent bank account (in student's name) in the state of CT

**FINANCIAL INDEPENDENCE:** Financial independence is determined by looking at the amount of financial resources an emancipated person receives for a 12-month period from a parent, guardian, or legal custodian as self-reported by the student on the application. In cases where the applicant cannot illustrate emancipation by way of tax filings, bank statements for a 12-month period must be submitted illustrating financial independence was established by July before the start of academic year 1 and halfway through the tax filing year. The following bullet points are highly recommended:

- All bank/checking/investment accounts should be in student's name and not co-owned by any other individual (exception: spouse/partner)
- Income stream should be illustrated with student's own employment income, student's own savings, personal loans from institutions or those from parents/individuals with documented intent to repay

**Step 5:** Complete the In-State Residency Checklist that corresponds to your classification (see pages 10 – 12).

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## Submission Requirements by Classification TABLE

This chart outlines the submission requirements by classification (emancipation) status. In addition to the required supporting documents listed within each row, all students must submit a complete and notarized application.

Classification Status	Verification of Classification Status	Verification of Domicile & Identity <i>(All items below are required)</i>
<b>A. I am an independent person applying with my own information</b>	<b>A.1. Student was not claimed as a dependent on parent/guardian's most recent tax filing (before start of Year 1):</b>  -- Front page of student's most recently filed individual state and federal tax returns <u>AND</u>  -- Front page of parent/guardian's most recently filed federal tax return showing student was not claimed as a dependent prior to the start of Year 1	<b>1. State of Connecticut Driver's License</b> Copy of student's CT driver's license or CT state ID
	<b>BOTH ITEMS ABOVE ARE REQUIRED</b>	<b>2. Residential Lease or Mortgage</b> Signed CT residential lease or mortgage in student's name, illustrating 1 year of residence as of the start of Year 2 fall term
	<b>A.2. Student was claimed as a dependent on parent/guardian's most recent tax filing but will not be claimed on next tax filing (spring term of Year 1):</b>  -- Front page of student's individual state and federal tax returns (filed in spring of Year 1) <u>AND</u>  -- Front page of parent/guardian's federal tax return (filed in spring of Year 1) showing student was not claimed as a dependent	<b>3. Utility Bills</b> Two consecutive months of utility bills in student's name (may include but is not limited to heat, hot water, cable, internet) <b>OR</b> utility bills in roommate's name (roommate's name must be on the lease) and proof of utility payments made by the student to the roommate demonstrating reimbursement for student's share
	<b>BOTH ITEMS ABOVE ARE REQUIRED</b>	<b>4. Student-owned Accounts</b> Update to student's Connecticut address on all appropriate accounts (including bank accounts and credit cards)  Establish a bank account in student's name in the state of Connecticut, with student's Connecticut address
<b>B1. I am a dependent person applying with my parent/guardian's information</b>	<b>B.1.</b> Front page of parent/guardian's most recently filed state and federal tax returns showing student is claimed as a dependent	<b>5. Copy of CT voter registration</b>
		<b>1. Copy of student's &amp; parent's/guardian's CT driver's license or CT state ID</b>
		<b>2. Signed CT residential lease or mortgage in parent/guardian's name illustrating 6 months of residence as of the start of Year 1 spring term</b>
		<b>3. Two consecutive months of utility bills in parent/guardian's name (may include but not limited to heat, hot water, cable, internet)</b>
		<b>4. CT vehicle registration filed in parent/guardian's name</b>
		<b>5. Proof of voter registration</b>

<b>B2. I am a dependent person applying with my parent/guardian's information</b>	<b>B.2.</b> If parent/guardian is in CT pursuant to military orders: in addition to the B.1 tax filing requirement, refer to the verification of identity requirements under Classification Status D	<b>1.</b> Front page of parent/guardian's most recently filed state and federal tax returns showing student is claimed as a dependent
		<b>2.</b> Copy of military member's driver's license, state ID, or unexpired government ID
		<b>3.</b> Copy of military orders
<b>C. I am an independent person applying with my spouse's information</b>	Front page of spouse's most recently filed state and federal tax returns (submit joint taxes if filed together) showing CT address	<b>1.</b> Copy of student's and spouse's CT driver's license or CT state ID
		<b>2.</b> Signed CT residential lease or mortgage in spouse's name illustrating 6 months of residence as of the start of Year 1 spring term
		<b>3.</b> Two consecutive months of utility bills in spouse's name (may include but not limited to heat, hot water, cable, internet)
		<b>4.</b> CT vehicle registration filed in spouse's name
		<b>5.</b> Copy of marriage certificate
		<b>6.</b> Proof of spouse's CT voter registration
<b>D. I/my spouse is a member of the military in CT pursuant to orders</b>	Front page of military member's most recently filed federal tax return	<b>1.</b> Copy of military member's driver's license, state ID, or unexpired government ID
	<b>If applying with spouse's information:</b> Copy of marriage certificate & student's license/state ID	<b>2.</b> Copy of military orders

# Application for In-State Residency

## APPLICANT INFORMATION - MUST BE FILLED OUT BY ALL APPLICANTS

Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

NetID: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Program of Study:

Are you dually enrolled in a graduate program at UConn?

Dental

Yes If yes, program/campus: \_\_\_\_\_

Medical

No

Semester for which

you are applying: \_\_\_\_\_

**Classification Status from Step 1 (see page 1), please select one:**

A1  B1  C1

A2  B2  D1

Residential Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

(Street)

\_\_\_\_\_  
(City) (State) (Zip Code)

UCH Email Address: \_\_\_\_\_

Have you attended another Connecticut college/university?

Yes

No

If yes, were you classified as an in-state tuition student?

Yes

No

What high school(s) did you attend and graduate from?

School: \_\_\_\_\_ Years Attended: \_\_\_\_\_

City, State: \_\_\_\_\_ Graduated?: \_\_\_\_\_

School: \_\_\_\_\_ Years Attended: \_\_\_\_\_

City, State: \_\_\_\_\_ Graduated?: \_\_\_\_\_

Are you a citizen or permanent resident of the USA?

Yes

No

*If no, please attach a copy of your current Admission Record, Employment Authorization Document, Change of Status Application, or other documentation reflecting your visa type or current status, if applicable.*

## Financial Resources for 12-Month Period

Start Month/Year: \_\_\_\_\_

End Month/Year: \_\_\_\_\_

**\*Please be mindful that the start date for a Fall 2024 financial plan should be July 1, 2023 and go through June 30, 2024**

A. Financial resources from parent/legal guardian

A. \$ \_\_\_\_\_

(Include money used toward room/board, tuition, living expenses & other general support)

B. Financial resources from self-support

B. \$ \_\_\_\_\_

(Include wages, salary, commission, interest income, etc.)

C. Other outside financial resources

C. \$ \_\_\_\_\_

(Include money from financial aid, personal loans, gifts, spousal support, savings, financial support from relatives (excluding parent/legal guardian) or friends, inheritance, irrevocable trusts, stocks, bonds, VA benefits, etc.)

D. Total amount of financial resources for 12 months (A + B + C = D)

D. \$ \_\_\_\_\_

E. Total expenses for 12 months (The amount of financial resources (D) should meet or exceed the amount of total expenses (E) in a 12-month period)

E. \$ \_\_\_\_\_

APPLICATION FOR IN-STATE TUITION

PROOF OF DOMICILE

• This section must be filled out by the individual whose domicile this application is based on. Do not leave any questions blank. A completed application and all required documentation must be submitted for a decision to be made.

• The individual completing this step must complete the affidavit at the end of the application.

• This section is being completed and signed by: Student Parent Guardian Spouse

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

When did you establish permanent residency in Connecticut? \_\_\_\_\_  
Month/Day/Year

Purpose of relocation to Connecticut:  Employment  Education  Other

If "other" please explain: \_\_\_\_\_

If you were out of Connecticut during the past 12 months, for more than 3 consecutive weeks, provide dates and reasons for your absence:

City, State \_\_\_\_\_ Dates: \_\_\_\_\_

Reason: \_\_\_\_\_

City, State \_\_\_\_\_ Dates: \_\_\_\_\_

Reason: \_\_\_\_\_

City, State \_\_\_\_\_ Dates: \_\_\_\_\_

Reason: \_\_\_\_\_

Do you own or frequently use any motor vehicle(s)?  Yes  No

If "yes," list type of vehicle, license plate number, and state of registration.

Did you file a Connecticut Income Tax Return from a Connecticut address in the previous filing year?  Yes  No

If "no," please explain:

Do you intend to file a Connecticut Income Tax Return for the current filing year?  Yes  No

If "no," please explain: \_\_\_\_\_



**APPLICATION FOR IN-STATE  
TUITION**

**AFFIDAVIT**

TO BE COMPLETED BY THE INDIVIDUAL WHO COMPLETED STEP FOUR.

**PLEASE DO NOT FILL OUT THE REMAINDER OF THIS AFFIDAVIT UNTIL YOU ARE IN THE PRESENCE OF A NOTARY PUBLIC**

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

**Under penalty of perjury under the laws of the State of Connecticut, I swear or affirm that all of the information and supporting documentation supplied by me in this affidavit is complete, true and correct, and the University of Connecticut may rely on this information. I hereby declare that if I am a person without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so. I further understand that if any of the above information is untrue, I will be liable for the payment of all nonresident charges from which I was exempted and may be subject to disciplinary action by the University of Connecticut.**

\_\_\_\_\_  
Signature of resident in the presence of Notary Public

\_\_\_\_\_  
Resident's Full Mailing Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address

SUBSCRIBED and SWORN before me this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

# In-State Residency Checklist

Please make sure that you submit all of the below documentation with your application in order for it to be complete.

**Please complete this checklist prior to submission.**

## Documents required for A1

Front of Student’s most recently filed individual state tax returns
Front page of student’s most recently filed individual federal tax returns
Front page of parent/guardian’s most recently filed federal tax return showing student was not claimed as a dependent prior to the start of Year 1
Copy of State of Connecticut Driver’s License or State of Connecticut ID
Signed Residential Lease or Mortgage in student’s name, illustrating 1 year of residence as of the start of Year 2 fall term
Utility Bills – two consecutive months of utility bills in student’s name (may include but is not limited to heat, hot water, cable, internet) or utility bills in roommate’s name (roommate’s name must be on the lease) Proof of utility payments made by the student to the roommate demonstrating reimbursement for student’s share.
Student-owned Accounts – update to student’s Connecticut address on all appropriate accounts (including bank accounts and credit cards). Establish a bank account in student’s name in the state of Connecticut with the student’s Connecticut Address
Copy of CT voter registration

## Documents required for A2

Front of Student’s filed individual state tax returns filed in Spring of Year 1
Front page of student’s filed individual federal tax returns filed in Spring of Year 1
Front page of parent/guardian’s filed federal tax return showing student was not claimed as a dependent filed in Spring of Year 1
Copy of State of Connecticut Driver’s License or State of Connecticut ID
Signed Residential Lease or Mortgage in student’s name, illustrating 1 year of residence as of the start of Year 2 fall term

Utility Bills – two consecutive months of utility bills in student’s name (may include but is not limited to heat, hot water, cable, internet) or utility bills in roommate’s name (roommate’s name must be on the lease) Proof of utility payments made by the student to the roommate demonstrating reimbursement for student’s share.
Student-owned Accounts – update to student’s Connecticut address on all appropriate accounts (including bank accounts and credit cards). Establish a bank account in student’s name in the state of Connecticut with the student’s Connecticut Address
Copy of CT voter registration

**Documents required for B1**

Front page of parent/guardian’s most recently filed state tax return showing student was claimed as a dependent
Front page of parent/guardian’s most recently filed federal tax return showing student was claimed as a dependent
Copy of student’s State of Connecticut Driver’s License or State of Connecticut ID
Copy of parent’s/guardian’s State of Connecticut Driver’s License or State of Connecticut ID
Signed Residential Lease or Mortgage in parent’s/guardian’s name illustrating 6 months of residence as of the start of Year 1 Spring term
Utility Bills – two consecutive months of utility bills in the parent’s/guardian’s name (may include but is not limited to heat, hot water, cable, internet)
Connecticut Vehicle registration filed in parent/guardian’s name
Proof of CT voter registration

**Documents required for B2**

Front page of parent/guardian’s most recently filed state tax return showing student was claimed as a dependent
Front page of parent/guardian’s most recently filed federal tax return showing student was claimed as a dependent
Copy of military member’s driver’s license, state ID, or unexpired government ID
Copy of military orders

### **Documents required for C1**

Front page of spouse's most recently filed state tax returns (submit joint taxes if filed together) showing CT address
Front page of spouse's most recently filed federal tax returns (submit joint taxes if filed together) showing CT address
Copy of student's State of Connecticut Driver's License or State of Connecticut ID
Copy of spouse's State of Connecticut Driver's License or State of Connecticut ID
Signed Residential Lease or Mortgage in spouse's name illustrating 6 months of residence as of the start of Year 1 Spring term
Utility Bills – two consecutive months of utility bills in the spouse's name (may include but is not limited to heat, hot water, cable, internet)
Connecticut Vehicle registration filed in spouse's name
Copy of marriage certificate
Proof of spouse's Connecticut Voter registration

### **Documents required for D1**

Front page of military member's most recently filed federal tax returns
Copy of military member's driver's license, state ID, or unexpired government ID
Copy of military orders
If applying with Spouse's information copy of marriage certificate