



Pharmacy Department Clinical Policy Access to Patient Information

A. EFFECTIVE DATE:

August 17, 2021

B. PURPOSE:

To identify personnel and grant access to appropriate staff who participate in the management of the patient's medications.

C. POLICY:

1. All clinical staff with responsibilities for the medication use process will have patient information available to them in order to correctly order, verify, dispense, administer and monitor medications.
2. The following patient information will be easily available to all clinical staff involved in the medication management process:
 - i. Age
 - ii. Sex
 - iii. Diagnosis (e.g. co-morbidities and concurrent conditions)
 - iv. Allergies and past sensitivities
 - v. Current medications
 - vi. Relevant laboratory values
 - vii. Height and weight
 - viii. Pregnancy and lactation status (as appropriate)

D. SCOPE:

Applies to all UConn Health Providers and clinical staff involved in the medication use process.

E. DEFINITIONS:

None

F. MATERIAL(S) NEEDED:

None

G. PROCEDURE:

None

H. ATTACHMENTS:

None

I. REFERENCES:

1. Joint Commission Medication Management Standard 01.01.01
2. Hospital Administrative Manual History and Physical Policy

J. SEARCH WORDS:

Access, Information, Patient

K. ENFORCEMENT:

Violations of this policy or associated procedures may result in appropriate disciplinary measures in accordance with University By-Laws, General Rules of Conduct for All University Employees, applicable collective bargaining agreements, the University of Connecticut Student Code, other applicable University Policies, or as outlined in any procedures document related to this policy.

L. STAKEHOLDER APPROVALS:

On File

M. COMMITTEE APPROVALS:

None

N. FINAL APPROVAL:

- | | |
|---|-------------------|
| 1. <u>Bruce T. Liang, MD (Signed)</u> | <u>11/08/2022</u> |
| Bruce T. Liang, MD | Date |
| Interim Chief Executive Officer & EVP for Health Affairs | |
| Dean, School of Medicine | |
| 2. <u>Anne Horbatuck (Signed)</u> | <u>11/02/2022</u> |
| Anne D. Horbatuck, RN, BSN, MBA | Date |
| Clinical Policy Committee Co-Chair | |
| 3. <u>Scott Allen, MD (Signed)</u> | <u>11/04/2022</u> |
| Scott Allen, MD | Date |
| Clinical Policy Committee Co-Chair | |
| 4. <u>Caryl Ryan (Signed)</u> | <u>11/04/2022</u> |
| Caryl Ryan, MS, BSN, RN | Date |
| Chief Operating Officer, JDH | |
| VP Quality and Patient Services & Chief Nursing Officer | |

O. REVISION HISTORY:

Date Issued: 7/28/15

Date Revised: 7/28/15, 1/20/17, 2/28/2019

Date Reviewed: 3/26/2021