



## CLINICAL POLICY

### Transportation of Patients from Ambulatory Clinics to Emergency Department

**A. EFFECTIVE DATE :**

January 19, 2021

**B. PURPOSE :**

To provide safe transportation of patients from ambulatory clinic sites to the JDH Emergency Department (ED) who are deemed in need of emergency treatment.

**C. POLICY :**

1. All patients being seen in a UConn Farmington Campus ambulatory clinic who presents with emergency medical needs are recommended to be transported to JDH ED by UConn EMS.
2. For patients who have emergency medical needs, the following procedure will be followed by clinic staff.

**D. SCOPE :**

This policy pertains to ambulatory clinic locations on the UConn Farmington lower campus (OPPV, MSI). This does not include clinics based in upper campus JDH or clinic locations off the UConn Farmington Campus.

**E. DEFINITIONS :**

1. ED: Emergency Department
2. JDH: John Dempsey Hospital
3. OPPV: Outpatient Pavilion
4. MSI: Musculoskeletal Institute

**F. MATERIAL(S) NEEDED :**

None

**G. PROCEDURE :**

1. UConn EMS will be contacted if patients in any of the Farmington campus ambulatory clinics are identified as needing emergency treatment.
2. A qualified staff member will remain with the patient until EMS arrives.
3. EMS will respond and evaluate the patient for transfer.
4. If the patient refuses EMS service and the patient is determined by the clinical provider to have decision-making capacity, then
  - a. the signed refusal is documented by EMS and scanned into the medical record;
  - b. the patient is counseled on the risks of refusing EMS transport to the ED;

- c. the patient is counseled on the risks of refusing ED evaluation; and
  - d. the clinical provider documents the refusal(s) in the medical record.
5. If the patient refuses EMS service and leaves the clinic prior to EMS arrival and the patient is determined by the clinical provider to have decision-making capacity, then
- a. the patient is counseled on the risks of refusing EMS transport to the ED;
  - b. the patient is counseled on the risks of refusing ED evaluation; and
  - c. the clinical provider documents the refusal(s) in the medical record.
6. Patients in need of emergency medical treatment will not be transported to the ED by the shuttle.

**H. ATTACHMENTS :**

None

**I. REFERENCES :**

None

**J. SEARCH WORDS :**

Emergency, transportation

**K. ENFORCEMENT:**

Violations of this policy or associated procedures may result in appropriate disciplinary measures in accordance with University By-Laws, General Rules of Conduct for All University Employees, applicable collective bargaining agreements, the University of Connecticut Student Code, other applicable University Policies, or as outlined in any procedures document related to this policy.

**L. STAKEHOLDER APPROVALS :**

On File

**M. Committee Approvals:**

None

**N. FINAL APPROVAL :**

- |  |  |
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| <p>1. <u>Andrew Agwunobi, MD (Signed)</u><br/>         Andrew Agwunobi, MD, MBA<br/> <b>UConn Health Chief Executive Officer</b></p>             | <p><u>02/05/2021</u><br/>         Date</p> |
| <p>2. <u>Anne D. Horbatuck (Signed)</u><br/>         Anne D. Horbatuck, RN, BSN, MBA<br/> <b>Clinical Policy Committee Co-Chair</b></p>          | <p><u>01/28/2021</u><br/>         Date</p> |
| <p>3. <u>Scott Allen, MD (Signed)</u><br/>         Scott Allen, MD<br/> <b>Clinical Policy Committee Co-Chair</b></p>                            | <p><u>02/03/2021</u><br/>         Date</p> |
| <p>4. <u>Caryl Ryan (Signed)</u><br/>         Caryl Ryan, MS, BSN, RN<br/> <b>VP Quality and Patient Service &amp; Chief Nursing Officer</b></p> | <p><u>02/02/2021</u><br/>         Date</p> |

**O. REVISION HISTORY :**

Date Issued: January 19, 2021