A. **EFFECTIVE DATE:** March 1, 2019

B. **PURPOSE** To establish guidelines for ordering and documenting hemoglobin A1c within the patient record for patients with an established Diabetes diagnosis being seen in the Ambulatory Medical Practices.

C. **STANDING ORDER** Perform Hemoglobin A1c testing for all patients who meet criteria.

D. **SCOPE** For the UMG Medical Office Practices and the John Dempsey Hospital Medical Office Practices.

E. **AUTHORIZED USERS** All clinical staff who have demonstrated competency.

F. **CRITERIA** Patient has:
   - Established diagnosis of diabetes mellitus.
   - A1c has not been performed in the last 3 months.

G. **MATERIALS NEEDED** Sterile Lancet
   - Standardized instrument
   - Procedure gloves
   - 2 x 2 gauze
   - Alcohol prep swab
   - Adhesive bandage

H. **PROCEDURE**
   1. Confirm the patient meets the standing order criteria.
   2. The clinical staff performs the finger stick hemoglobin A1c using the standardized equipment per manufacturer’s instructions.
   3. Initiate the order for Hemoglobin A1c, in the patients record, using the diagnosis code **E10.9 (type 1 Diabetes)** or **E11.9 (type 2 Diabetes)**
   4. Record the finger stick Hemoglobin A1c results in the patient record.
   5. Practitioner will authenticate the order following review of results.

I. **ATTACHMENTS** None

J. **REFERENCES** None

K. **SEARCH WINDOW** Diabetes, HB A1c

L. **COMMITTEE APPROVALS**
   - Clinical Council October 23, 2018 (Date)
   - Medical Board November 7, 2018 (Date)

M. **FINAL APPROVAL:**
   1. Denis Lafreniere 3/8/2019
      - Denis Lafreniere, MD, FACS
      - Date
      - Professor and Chief, Division of Otolaryngology
      - Associate Dean of Clinical Affairs
      - Medical Director, UConn Medical Group
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END OF STANDING ORDER