1. **EFFECTIVE DATE:** July 9, 2018

2. **PURPOSE:** To establish a method for ensuring current licensure, certification, or registration for UConn Health employees, consistent with Federal and State laws, regulations and institutional standards.

3. **POLICY:** Employees who hold job classifications that require professional or occupational license, certification, or registration must maintain those credentials in an active and current status as a condition of employment.

Employees who hold such job classifications will have their license, certification, or registration verified through the issuing agency prior to providing services and at time of renewal.

4. **SCOPE:** This policy applies to all UConn Health employees, including those on special payroll, who hold job classifications that require license, certification or registration, and credentialed medical staff.

5. **PROCEDURES, GUIDELINES AND PROTOCOLS:** Procedures and Guidelines necessary to implement this policy can be found here: [Link to Guidelines]

6. **REFERENCES:**
   - State of Connecticut's eLicense Website
   - Department of Public Health Practitioner Licensing and Investigations Section (PLIS)

7. **RELATED POLICIES:** None

8. **SEARCH WORDS:** License, licensure, certification, registration, credentials, grace period, renewal

9. **ENFORCEMENT:** Violations of this policy may result in appropriate disciplinary measures in accordance with University By-Laws, General Rules of Conduct for All University Employees, applicable collective bargaining agreements, the University of Connecticut Student Code, other applicable University Policies, or as outlined in the procedures document related to this policy.

10. **APPROVED BY:**
    1. Andrew Agwunobi (Signed) 8/2/18
        UConn Health Chief Executive Officer  Date
    2. Carolle Andrews (Signed) 7/30/18
        Policy Committee Chair/Co-Chair  Date
    3. Kiki Nissen (Signed) 7/31/18
        Policy Committee Chair/Co-Chair  Date

11. **REVISION HISTORY:**
    1. New Policy Approved: 4/8/14
    2. Revised: 7/9/18

[END OF POLICY ]

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