POLICY: DESIGNATED RECORD SET (DRS)

It is the policy of UConn Health to define, create and maintain records which comprise the designated record set.

PURPOSE:
To define the contents of the designated record set for UConn Health in accordance with applicable Health Center policy, federal, state, accrediting and regulatory requirements.

CONTENTS (of the Designated Record Set):
The designated record set under the Health Insurance Portability and Accountability Act (HIPAA) is a collection of records maintained by or for a covered entity that includes:

1. The medical and billing records about individuals maintained by or for a covered healthcare provider.
2. The enrollment, payment, claims adjudication and case or medical management record systems by or for a health plan.
3. Information used in whole or in part by or for the covered entity to make decisions about individuals.

Not all of the information or documents contained in a designated record set will be part of the UConn Health’s legal health record. Please refer to health center policy #2012-07 on Legal Health Record for further details on what comprises the legal health record.

Reference: Policy #2003-03 Privacy Definitions (Privacy and Security of PHI)

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