

UConn HEALTH

POLICY NUMBER 2012-04
January 12, 2016

POLICY: CONTRACT SIGNATURE AUTHORITY

PURPOSE:

This policy establishes the signature authority for UConn Health contracts.

SCOPE:

All UConn Health employees, suppliers and contractors.

POLICY STATEMENT:

Only authorized UConn Health personnel may sign contracts on behalf of UConn Health. For the purpose of this Policy, a “contract” is defined as a written agreement that is signed by both UConn Health and the other party to the agreement. Contract signature authority is delegated only to certain individuals by the President of the University of Connecticut. The President’s most updated contract signature delegation document is available here: [Current Contract Signing Delegation](#). Contact the Contracts Department with any questions.

Please note that the authority to approve UConn Health Purchase Requisitions and Purchase Orders is separate from this contract signature authority, and is governed by Policy Number 2006-19 Purchasing Approval Authority.

References: [UConn Health’s Statutory Authority to Purchase and Contract Purchasing Approval Authority Policy 2006-19](#)
[UConn Health Contract Signing Authority Delegation Memo](#)

Jessica Rydel (Signed)

1/14/16

Jessica Rydel
Director, Contracts Department

Date

Jeffrey Geoghegan (Signed)

1/14/16

Jeffrey Geoghegan
Chief Financial Officer

Date

Andrew Agwunobi (Signed)

1/22/16

Andrew Agwunobi, M.D., M.B.A.
Chief Executive Officer
Executive Vice President for Health Affairs

Date

New Policy: 04/10/12

Revised: 1/12/16