

UConn HEALTH

POLICY NUMBER 2006-18

January 12, 2016

POLICY: UCONN HEALTH'S STATUTORY AUTHORITY TO PURCHASE AND CONTRACT

PURPOSE:

This policy describes the foundation of UConn Health's authority to make purchases and enter into contracts.

SCOPE:

All UConn Health faculty and staff.

POLICY STATEMENT:

UConn Health receives purchasing and contracting authority from Title 10a of the Connecticut General Statutes, which establishes competitive bidding requirements and states, in part, "...a chief executive officer may purchase equipment, supplies and contractual services, and execute Personal Service Agreements," (Conn. Gen. Stat. § 10a-151b). It is UConn Health's policy to ensure that its purchases and contracts comply with all relevant laws, regulations, policies and procedures. UConn Health's Chief Executive Officer and any UConn Health employee involved in initiating or approving a non-compliant purchase or contract may be held personally responsible for any losses suffered by UConn Health as a result of the unauthorized transaction.

RESPONSIBILITIES:

- The Procurement & Supply Chain Operations Department is responsible for ensuring that UConn Health purchases comply with all relevant procurement-related laws, regulations, policies and procedures.
- The Contracts Department is responsible for ensuring that UConn Health counter-signed agreements comply with all relevant contract-related laws, regulations, policies and procedures.
- All departments and employees are responsible for complying with UConn Health's Policies and procedures related to the purchases and contracts that they request or approve. Relevant Policies include, but are not limited to: Policy Number 2006-30 Authorized Purchase; Policy Number 2006-19 Purchasing Approval Authority; and Policy Number 2012-04 Contract Signature Authority.

References: [Authorized Purchase Policy 2006-30](#)
[Purchasing Approval Authority Policy 2006-19](#)
[Contract Signature Authority Policy 2012-04](#)

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Date

New Policy: 6/23/06

Revised: 04/10/12, 1/12/16