

UConn

Administrative Policy

2005-03 Information Security Administration

Title	Information Security Administration
Policy Owner and Contact Information	Information Technology Security itsecurity@uchc.edu / UConn Health Service Desk 860-679-4400
Applies to	Faculty, staff, students, others
Campus Applicability	UConn Health
Effective Date	12/4/2019

PURPOSE:

To assign roles and responsibilities for the development, implementation and ongoing coordination of information security at UConn Health, in accordance with applicable regulatory requirements.

APPLIES TO:

All UConn Health faculty, staff, students and others

POLICY STATEMENT:

The Information Security Officer (ISO) is responsible for the implementation of the UConn Health information security program.

Operational leaders, or their designated Data Stewards, in coordination with the ISO are responsible for the confidentiality, integrity, availability and conformity to applicable policies and regulatory requirements for all data, computing equipment, network equipment and software managed by their respective areas or otherwise under their control.

All individuals granted access to UConn Health electronic resources are responsible for preventing unnecessary exposure of confidential data, each individual must adhere to all data security and privacy policies, standards and procedures.

UConn Health information security policies and procedures do not preempt any existing or similar laws or policies.

DEFINITIONS:

N/A

PROCEDURES/FORMS:

[Information Security Administration Procedures](#)

REFERENCES:

45 C.F.R. §164.308(a)(2)

45 C.F.R. §164.316(b)(2)(i)-(ii)

16 C.F.R. §314.4(a)

PCI DSS 12.4

RELATED POLICIES:

[2002-43 Confidentiality](#)

[Data Roles and Responsibilities](#)

ENFORCEMENT: - All policies should include the following statement:

Violations of this policy or associated procedures may result in appropriate disciplinary measures in accordance with University By-Laws, General Rules of Conduct for All University Employees, applicable collective bargaining agreements, the University of Connecticut Student Code, other applicable University Policies, or as outlined in any procedures document related to this policy.

APPROVAL:

Andrew Agwunobi (Signed)
UConn Health Chief Executive Officer

1/6/20
Date

Kiki Nissen (Signed)
Administrative Policy Committee Co-Chair

1/2/20
Date

Janel Simpson (Signed)
Administrative Policy Committee Co-Chair

1/2/20
Date

POLICY HISTORY:

New Policy Approved: 1/28/2005

Revisions: 12/4/19