

# UConn HEALTH

**POLICY NUMBER 2003-38**  
**October 13, 2015**

## **POLICY: ALCOHOLIC BEVERAGES SERVED AT UCONN HEALTH**

### **POLICY STATEMENT:**

This policy outlines when alcoholic beverages may be served at UConn Health facilities and assigns responsibility for reviewing requests for serving of alcohol. UConn Health wishes to promote the responsible use of alcoholic beverages at facility activities, to define the responsibilities involved, and to establish appropriate guidelines aimed at minimizing the risks and liabilities of such activities. All employees, students and guests are bound by this policy.

### **DEFINITIONS:**

UConn Health facilities: UConn Health property, buildings owned by UConn Health, and other areas controlled or operated by UConn Health, which may include leased facilities.

### **RESTRICTIONS:**

- Consistent with the University of Connecticut General Rules of Conduct, employees are forbidden from unlawfully distributing, selling, possessing, using, or being under the influence of alcohol or drugs when on the job or subject to duty.
- No person under twenty-one years of age may be served alcoholic beverages.
- Only beer and wine may be served.
- Food must be served whenever alcohol is served.
- Only alcoholic beverages provided by the sponsor of the event may be served.
- Controlled access and monitoring of consumption must occur.
- Non-alcoholic alternatives must be offered.
- Departure of guests must be monitored by a staff member designated by the sponsoring department head to ensure that no person may take an alcoholic beverage away from an activity. UConn Health police are to be notified if there are problems or concerns in this regard.
- Unless an exception is granted by the Executive Vice President for Health Affairs, all alcohol service must be scheduled after 4:30 P.M.
- A liquor permit, if legally required, must be obtained from the State Liquor Control Commission.

### **AUTHORITY/RESPONSIBILITY:**

#### **Faculty/Staff, Administrative and UConn Health Sponsored Student Activities:**

- Must be approved by the department head who then assumes responsibility for the conduct of the event.
- The department head must report it to his/her immediate supervisor and to Police Department. Responsibility for the event is shared by the department head and his/her supervisor.

### **Student Sponsored Activities:**

UConn Health initiated activities sponsored by individual students or groups of students and held in UConn Health facilities must meet the following requirements:

- Obtain approval from the Dean of Student Affairs (send copy to the Police Department using the attached form).
- Provide for the checking of identification cards to assure that minors are not served or given access to alcoholic beverages.
- Assure that alcoholic beverages are served by an individual who has approved server intervention training and that the server leaves no alcoholic containers unattended.
- Provide a “safe ride” program.

### **Other Activities:**

Activities held on the UConn Health facilities by an outside individual or organization must be sponsored by a UConn Health department (refer to [UConn Health Common Space Use Policy #2002-50](#)). The department sponsor is responsible for obtaining a written and signed copy of the attached agreement (**Form**) that will insure the individual or organization will:

- Follow this Alcoholic Beverages Served at UConn Health policy.
- Indemnify the UConn Health and its employees from liability resulting from the group’s activity.
- Provide a certificate of insurance, if requested by the UConn Health.

### **Faculty, Staff, and Student Activities Off site**

To the extent practical and appropriate to the occasion, the guidelines contained in this policy shall be adhered to for any UConn Health related event.

Carolle Andrews (Signed)

10/28/15

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**Carolle Andrews**  
**Chief Administrative Officer**  
**Interim Vice President for Human Resources**

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**Date**

Andrew Agwunobi (Signed)

10/28/15

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**Andrew Agwunobi, M.D., M.B.A.**  
**Interim Executive Vice President for Health Affairs**

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**Date**

**REPLACES: #2003-38 (5/1/03) SERVING ALCOHOLIC BEVERAGES AT UCHC**  
**Recommended to VP for adoption by VPAC – 4/20/87**  
**Revised: 10/13/2015**