



Administrative Policy

2003-14 Patient Right to Request Restrictions on Uses and Disclosures of Protected Health Information

Title	Patient Right to Request Restrictions on Uses and Disclosures of Protected Health Information
Policy Owner and Contact Information	Office of Healthcare Compliance and Privacy privacyoffice@uchc.edu
Campus Applicability	UConn Health
Applies to	All UConn Health Workforce members responding to an individual's request for restriction of uses or disclosures of their Protected Health Information (PHI) pursuant to 45 C.F.R. 164.522(a).
Effective Date	6/2/21

PURPOSE:

To comply with certain provisions of the Health Insurance Portability and Accountability Act of 1996 and the associated regulations (HIPAA) and the Health Information Technology for Economic and Clinical Health Act (HITECH) regarding an individual's right to request restrictions of uses or disclosures of their PHI.

POLICY STATEMENT:

UConn Health provides an individual the right to request restrictions on the use or disclosure of their PHI to the extent required by law.

UConn Health is required to agree to a request to restrict disclosures only when:

- a. The disclosure is to the individual's health plan for purposes of carrying out payment or health care operations and is not otherwise required by law; and
- b. The PHI pertains solely to healthcare items or services for which UConn Health is paid out-of-pocket in full.

UConn Health may terminate such a required restriction if the individual fails to pay out-of-pocket in full. UConn Health must provide written notice of such termination to the individual.

UConn Health must document any restrictions and maintain such documentation for no less than six (6) years.

DEFINITIONS:

[Privacy Definitions](#)

PROCEDURES/FORMS:

[Procedures for 2003-14 Patient Right to Request Restrictions on Use and Disclosure of Protected Health Information](#)

REFERENCES:

45 C.F.R. §164.522 (a) (HIPAA Privacy Rule)

ENFORCEMENT:

Violations of this policy or associated procedures may result in appropriate disciplinary measures in accordance with University By-Laws, General Rules of Conduct for All University Employees, applicable collective bargaining agreements, the University of Connecticut Student Code, other applicable University Policies, or as outlined in any procedures document related to this policy.

APPROVAL:

Andrew Agwunobi (Signed)
UConn Health Chief Executive Officer

6/2/2021

Kiki Nissen (Signed)
Administrative Policy Committee Vice-Chair

6/2/2021

Janel Simpson (Signed)
Administrative Policy Committee Chair

6/2/2021

POLICY HISTORY:

New Policy Approved: 4/14/03

Revised: 4/15/04, 6/15/05, 3/20/09, 9/17/13, 4/12/16, 6/2/21