



PROGRAM HEAR APPLICATION CHECKLIST

Name: _____

Date: _____

CHECKLIST

- | | |
|--|---|
| ☐ Completed Application Form | ☐ Budget Spreadsheet |
| ☐ Headshot Photo | ☐ Budget Narrative |
| ☐ Applicant CV | |
| ☐ Faculty Research Advisor CV | |
| ☐ Letter of Support from CBO | |
| ☐ Letter of Support from faculty research advisor | |
| ☐ Letter of Support from program director | |

By signing below, you confirm that all required materials are included with your application.

Signature: _____

Health Equity Advocacy Research Program (HEAR) 2025 Fellowship Application



APPLICANT

Name: _____

School: UConn School of Medicine UConn School of Allied Health

Degree Pursuing: MD PhD MPH MPH/PhD

Year of Study: _____

Gender: _____

Race/Ethnicity: Check all that apply

Black/African American

Asian

Native American/Alaskan

Latino

Native

White

Native Hawaiian/Pacific

Other _____

Islander

School Email address: _____

Permanent Email Address: _____

Cell Phone number: _____

FACULTY RESEARCH ADVISOR

Faculty Advisor Name: _____

Faculty Advisor Email Address: _____

Faculty Department: _____

PROPOSED COMMUNITY PARTNER

Community Partner Name: _____

Community Partner Phone Number _____

Community Partner Email Address: _____

Community Partner Website Address: _____



DESCRIPTION OF RESEARCH PROJECT

Please provide a comprehensive description of your proposed research project. Your response should address the following components, with attention to health equity, community partnership, and methodological rigor. Provide any relevant citations as a separate document (*Not to exceed one page, single spaced, 12-point font, 1-inch margins, in PDF format*) *1500 character limit for all boxes

1. **Project Title:**
2. **Project Summary:** (*Provide a high-level overview of the project.*)
3. **Research Question/Problem:** (*What specific health disparity are you addressing? How does this issue affect a specific marginalized community in the Greater Hartford Area identified by race/ethnicity, particularly in the context of incurable diseases (e.g., chronic illness or cancer)? Why is it important to this community and to health equity?*)
4. **Historical and Contextual Background** (*Provide a summary of existing knowledge or gaps. Explain why this project is timely and relevant. Provide pertinent background, including historical context and structural factors. Include data that illustrates the disparity (e.g., epidemiological, social determinants, lived experience.)*)



5. **Research Study Objectives** *(Clearly define the specific aims of the research project.)*
6. **Study Design and Methodology** *(Describe your research design including the type of sampling strategy, inclusion/exclusion criteria, and recruitment plan, data collection methods. Indicate whether the project requires IRB review based on its involvement with human subjects. If yes, outline the plan and timeline for obtaining IRB approval. If IRB approval is already secured, please state 'IRB approval has been obtained'.)*
7. **Data Acquisition and Metrics** *(What data points do you intend to measure? Identify key metrics/outcomes to be measured with associated timeline. Explain how these metrics reflect both scientific and community priorities.)*
8. **Anticipated Results & Impact** *(Describe what you expect to find. Explain how the results will be interpreted in partnership with community stakeholders. Discuss how findings will contribute to scientific knowledge and advance health equity and inform advocacy.)*



BUDGET AND BUDGET JUSTIFICATION

Please provide a clear, realistic budget that demonstrates how each dollar advances your project's goals and equity impact. A completed spreadsheet ([Budget Spreadsheet Template](#)) and a budget narrative explanation for each cost is required. Funds support direct, student-led research activities only such as travel, research participant incentives, community events related to the project. Ineligible expenses include:

- Equipment
- Software licenses
- Goods or services for personal use
- Everyday office supplies

PRELIMINARY ADVOCACY PLAN

In this section, you will outline your initial approach for translating study findings into systems change within the target community. This plan is preliminary and will be iteratively refined as you collect early data and incorporate community feedback.

- Describe your overarching advocacy goals, explicitly tied to your research question and the key metrics you intend to measure.
- Identify the primary decision-makers and audiences you will engage (e.g., legislators, agency leaders, media outlets, community coalitions).
- Sketch the advocacy activities you propose (for example, policy briefs, stakeholder convenings, public forums, or media campaigns).
- List preliminary indicators of success (such as number of meetings held, policy language influenced, shifts in stakeholder attitudes).
- Explain how each activity centers systems-level change—institutional policies, practices, or resource flows—rather than only raising awareness.

COMMUNITY ENGAGEMENT AND CBPR PRINCIPLES

Describe how community partners or CBOs will be involved in shaping the research - e.g., participating in study design, data collection, analysis, or dissemination of results. Explain how power will be shared in decision-making, data interpretation, and dissemination.



DISSEMINATION STRATEGY

Explain how you intend to share both scientific findings and community-relevant insights. Emphasize equitable access and co-ownership of materials.

- Identify peer-reviewed journals and scientific conferences.
- Detail methods for sharing with community partners and participants, for example town halls, infographics, one-page summaries, or social media posts.
- Describe how you will collaborate with community stakeholders to co-author or co-present materials, ensuring cultural relevance, translation as needed, and accessibility.
- Reinforce that dissemination activities will be adjusted based on ongoing findings and partner feedback

ESSAYS

- A.** Personal Statement: Briefly describe why you are interested in becoming a HEAR fellow and how this fellowship will advance your professional development.
- B.** Advocacy is a powerful catalyst for health equity. Describe what advocacy means to you and how it can be used to enact systemic changes that reduce health disparities.





REQUIRED APPLICATION MATERIALS

- Completed application form
- Headshot photo
- Applicant CV
- Faculty research advisor CV
- Budget Spreadsheet
- Budget Narrative
- Letter of Intent from CBO partner (template provided)
- Letter of Support from faculty research advisor
- Letter of Support from program director

APPLICATION SUBMISSION GUIDELINES

Applications will not be considered unless all required documents are included. Final acceptance depends on meeting all requirements and submitting all materials. Early submission is encouraged due to limited fellowship spots.

SUBMISSION INSTRUCTIONS

Use the following naming format for all submitted files.

LastName_FirstName_HEAR_DocumentType.pdf. For example, Smith_John_HEAR_CV.pdf or Smith_John_HEAR_Faculty Advisor CV.pdf. The completed application and supporting documents should be sent in **PDF** format via email to HEAR@uchc.edu

DEADLINE: October 3rd, 2025.

CONTACT INFORMATION

For further information or any questions regarding the application process, please email Zaire Bartholomew at HEAR@uchc.edu.