**Molecular Biology & Biochemistry AOC**

**Ph.D. Supervisory Committee Meeting Annual Report**

Please submit this report to your committee at least one week before your Work-in-Progress meeting.

|  |  |
| --- | --- |
| **First Name:** | **Last Name:** |

|  |  |
| --- | --- |
| **Key Dates** |  |
| **Today’s Date** |  |
| **Date of last WIP Meeting** |  |
| **Date student started Ph.D. Program** |  |
| **Preliminary exam is expected to complete by** |  |
| **Preliminary exam was completed on** |  |
| **Anticipated date of degree completion** |  |

|  |
| --- |
| **A. Student Progress:**Progress made since last committee meeting (or toward degree completion if this is the first committee meeting)i.e., courses completed, preliminary examination preparation/written proposal/oral defense, research, publications, conference presentations, thesis proposal, thesis chapters written |

|  |
| --- |
| **B. Student Goals:**Specific goals for the next interval of \_\_\_ months (attach an extra page if necessary) |
| **C. Committee’s Report:**Evaluation of progress since last committee meeting

|  |  |
| --- | --- |
| **Committee Member** | **Assessment (Satisfactory/Unsatisfactory)** |
| **Major Advisor** |  |
| **2nd Member** |  |
| **3rd Member** |  |
| **4th Member** |  |
| **5th Member** |  |

**Committee Comments:**To be committed by Major Advisor during the meeting. |