## Confidentiality Reminder

Per UCHC Confidentiality Policy and the Health Insurance Portability and Accountability Act (HIPAA), this information must be maintained with the highest degree of confidentiality.

Do not leave this list where it may be read by anyone other than you. Maintain it as you would the patient's confidential medical record by securing it when you are not present in the office and do not leave it open in any area where someone may read it.

This list may not be faxed.

This list may not be placed on any email account not associated with UCHC.

When you have completed use of the list for the requested purpose, it may not be used for other purposes, or released to others. Please shred the list when you no longer need it.