University of Connecticut
Health Center

UCHC IT DEPARTMENT

BYOD - Obtaining an Apple ID

A Procedural Guide for UCHC users seeking to obtain an Apple ID in conjunction with the BYOD effort
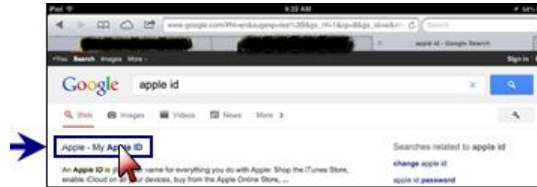
Version 1.0

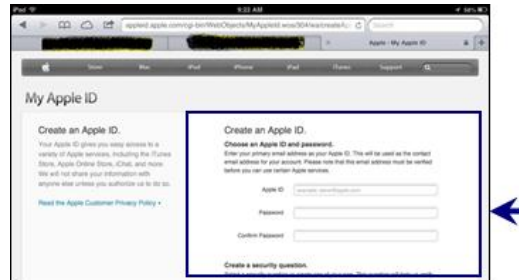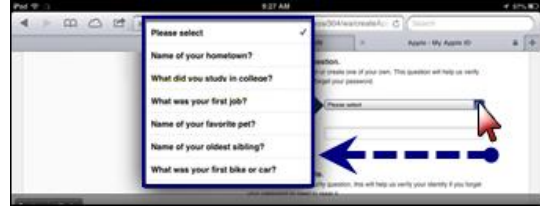| ACTION	RESULT/COMMENT
1. Open your preferred browser and type *apple id* in the Google search bar.	
2. Choose *Apple - My Apple ID* on the links page.	
3. Click the *Create an Apple ID* button. .	
The **Create an Apple ID** input section displays.	
4. Choose an Apple ID by entering a *valid email address*. This will become your Apple ID and should be your primary email address.	
5. Create a *password* that meets Apple's password complexity criteria as indicated.	
6. After creating a password that conforms to Apple's specifications, you must confirm it by typing the password again in the *Confirm Password* field.	

| ACTION	RESULT/COMMENT
7. Scroll down the page to find the security question drop down box. Select a *Security Question* and provide an *Answer*.	
8. Scroll down and enter the relevant information necessary to complete the **Personal Information** section.	

9. Complete the following actions:
 	
  1. Identify the various *Contact Preferences*.
 	
  2. Complete the security action.
 	
  3. Place a check mark to indicate you agree to *Apple Terms of Service*.
 	
  4. Select *Create Apple ID*.	
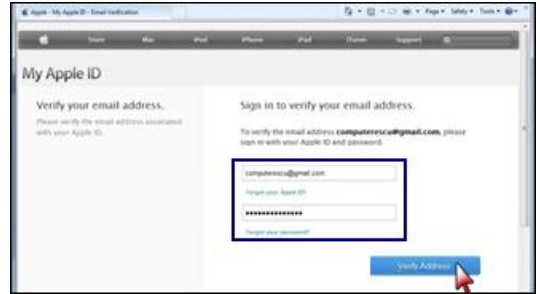
10. A confirmation screen displays requesting you to verify your email address.	
11. Click the Verify Link in the email from Apple to complete your Apple ID verification.	
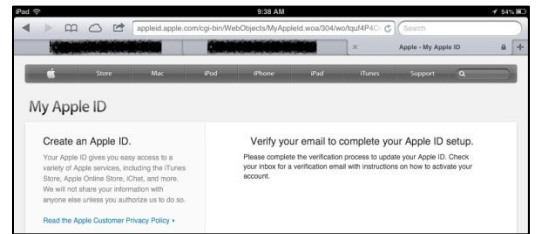
Congratulations! You have successfully obtained an Apple ID!

BYOD - Obtaining an Apple ID

Quick Start Guide

1. Open your preferred browser and type *apple id* in the Google search bar.

2. Choose *Apple - My Apple ID* on the **Links** page.

3. Click the *Create an Apple ID* to display the **Create an Apple ID** input section.

4. Choose your Apple ID by entering a *valid email address*; this should be a primary email address.

5. Create a *password* that meets Apple's password complexity criteria.

6. After creating a password that conforms to Apple's specifications, you must confirm it by typing the password again in the *Confirm Password* field.

7. Select a *Security Question* from the list and provide an *Answer*.

8. Scroll down and enter the relevant information necessary to complete the **Personal Information** section.

9. Choose your preferred language, complete the security action and select *Create Apple ID* .

10. A confirmation screen displays requesting you to verify your email address by accessing your inbox in order to complete the process.

11. Click the **Verify Link** in the email from Apple to complete your Apple ID verification.

You have successfully obtained an Apple ID!

Please contact the UCHC IT Help Desk at extension 4400 if you encounter any issues while attempting to obtain your Apple ID.

Revision History

Please itemize all *material* changes to this document in the table provided. It is not necessary to document modifications encompassing only spelling, punctuation, or other minor, non-material edits in the Revision History table.

Version	Date	Description	Author
1.0	12/14/2012	Document creation	S. Trites