J-1 Visa Check List for Committee Review

Requirements from the Sponsoring Department or Program
Visiting Students

Name:
Request Reviewed on:
Requesting PI/Dept:

☐ Support letter from the Visiting Student’s Advisor at the home institution:
  o Activity at UCHC
  o Benefits to the Student
  o Enrolled program
☐ Letter from registrar confirming student status and enrollment
☐ Detailed support letter from the sponsoring PI at UCHC:
  o Purpose of the visit
  o Training Plan (including required form DS-7002 by DOS)
  o How will this benefit the lab
☐ Length of time at UCHC: ____________
☐ Copy of CV
☐ Financial support documents
  o Home institution/Govt./Other: ________________
  o UCHC Funding/Payroll: ________________

Review and Comments:

Decision:

Additional Information: