J-1 Visa Check List for Committee Review
Requirements from the Sponsoring Department or Program
Visiting Scientists

Name:
Request Reviewed on:
Requesting PI/Dept:

☐ Support letter from the Visiting Scientist’s home institution:
  o Activity at UCHC
  o Benefit to the Visiting Scientist
  o Position in their home country
☐ Detailed support letter from the sponsoring PI at UCHC:
  o Purpose of the visit
  o Activity in the lab
  o How will this benefit the lab
☐ Length of time at UCHC: __________
☐ Copy of CV
☐ Financial support documents
  o Home institution/Govt./Other: ______________
  o UCHC Funding/Payroll: ________________
☐ Visiting faculty offer letter from Dean’s Office
☐ Copy of Degree

➢ Note on Degree: If a foreign degree in a foreign language, it should be accompanied by original official translation into English; if in English, a notarized document should be provided prior to UCHC visa sponsorship.

Review and Comments:

Decision:

Additional Information: