

Important Reminders:

You may **ONLY** access medical records for work-related purposes



The Do's and Don'ts



DO

- ✓ Access medical records through the same mechanisms available to all other UConn Health patients and their representatives
- ✓ Use your work access to view the medical records of a family member **ONLY** if access is necessary to do your job (i.e., direct patient care or patient registration)



DO NOT

- ✗ Use your work access to view your own medical records
- ✗ Use your work access to view the medical records of your minor child or other individuals for whom you are the legal guardian or representative
- ✗ Use your work access to view the medical records of a family member or other relative or friend, if access is **NOT** necessary to do your job, even if the individual asks you to do so