

VACATION LEAVE POLICY

The UConn SOM provides residents/fellows with four weeks paid vacation per contract year. (A week is equal to 5 weekdays and 2 weekend days). Each resident/fellow is responsible for knowing and following their program's policy on paid vacation. The Program Director or designee schedules vacation leave to ensure adequate coverage of educational and clinical responsibilities and, therefore, requests may be denied or approved, and vacations may need to be changed at times. Vacation leave cannot be carried over into a new academic year nor can vacation leave be borrowed from a subsequent year of training.

Use of available vacation time for Connecticut Paid Family Medical Leave (CTPFML) and GME leaves is required to be used prior to receiving any paid leave benefits under CAHC's private plan. Employees can reserve two weeks of vacation time for future use if available at the time of the leave. A resident/fellow may choose to use the reserved vacation as leave to receive full pay under family leave but must do so in writing sent to cahcgroupp@uchc.edu.

If a resident/fellow needs to extend their training for any reason, vacation time will be determined by the Program Director in consultation with the GME Office prior to their extension (see [Contract Extension Due to Leave Guidelines Policy](#)).

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