

REPORTING CONCERNS POLICY

The University of Connecticut (UConn) School of Medicine (SOM) is committed to fostering an environment where residents and fellows feel comfortable raising concerns. To that end, multiple avenues to report concerns are available.

Faculty

Residents/fellows may report any concerns they have about their training program to any one or to all of the following individuals: the Program Director, a core faculty member, the Department Chair, the Office of Graduate Medical Education (specifically the Designated Institutional Official, the Assistant Designated Institutional Official, and/or the Associate Dean for Graduate Medical Education) and the Dean of the School of Medicine.

GME Hotline:

Residents/fellows may report any concerns they have about their training program through the GME Hotline phone number or through the GME Hotline email. Faculty and staff who work with residents/fellows may also use the GME Hotline to report concerns.

- GME Hotline phone number: 860-679-4353
- GME Hotline email: gmehotline@uchc.edu

Reporting of concerns through the Hotline phone number may remain anonymous. The individual reporting the concern may identify themselves if comfortable doing so. Given the nature of email communications, in general, reporting of concerns through the GME Hotline email is not anonymous unless an email address is used which does not reveal the identity of the sender.

To help the GME Office appropriately and thoroughly review and, where appropriate, respond to the concern, it is helpful for the individual reporting the concern to provide as much information as they are comfortable providing. This includes but is not limited to specific information about the concern or incident, training program, site, date, and name of any involved persons.

Office of University Compliance:

Residents/fellows may report concerns to the University of Connecticut's Office of University Compliance REPORTLINE. The REPORTLINE is supported by a third-party vendor and staffed by professionals. It serves as an *anonymous* resource for residents/fellows to report concerns by phone or by an online webform.

- (REPORTLINE phone number: 1-888-685-2637)
- (REPORTLINE online form: <https://compliance.uconn.edu/reporting-concerns/reporting-overview/>)

Office of Institutional Equity (OIE):

The Office of Institutional Equity (OIE) receives reports concerning alleged Prohibited Conduct pursuant to the [Policy Against Discrimination, Harassment and Related Interpersonal Violence](#). Residents/fellows may use the OIE's online form to report concerns regarding Prohibited Conduct under the Policy, whether

the report is regarding an individual's own concerns, or a report is being made pursuant to the responsible employee reporting responsibilities set forth in the Policy, including those specific to student disclosures of sexual assault, intimate partner violence and stalking.

- OIE Reporting Form: <https://equity.uconn.edu/reporting-form/>

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