## **Residents/Fellows Policies and Procedures Manual**

## LEAVE POLICY/GUIDELINES

Residents/fellows are entitled to several different types of leave. Taking any leave (especially when multiple leaves or absences occur in the same contract year) may extend the time necessary to complete the program requirements for graduation as well as for board eligibility (see <a href="Contract Extension Due to Leave Guidelines Policy">Contract Extension Due to Leave Guidelines Policy</a>). Residents/fellows are responsible for understanding their Residency Review Committee/Program requirements for program completion as well as their Board requirements regarding Board eligibility, specifically as it relates to time away from their program.

All sick and vacation leave is designed to meet the average amount of time allowed away from any of the programs sponsored by the UConn SOM. All residents/fellows must abide by these policies as well as any and all policies of their specific specialty Board. To the extent there is any conflict between these policies and the policies of a specific specialty board, the stricter policy must be adhered to.

<u>Vacation Leave</u>
Sick Leave
<u>Leave Policy Overview</u>
GME One-Time Leave Policy
CT Family and Medical Leave (CTPFML), Federal Family and Medical Leave (FMLA) and CT Paid
Family and Medical Leave (CTPFML)
o <u>Medical Leave</u>
<ul> <li>Other Non-Medical CTFMLA and FMLA Leaves and CT Paid FMLA Leave</li> </ul>
o <u>Military Leave</u>
Emergency Leave
Bereavement Leave
Personal Leave
Contract Extension Due to Leave Guidelines

All leaves, regardless of category, needs to be reported by the resident to their Program Director and the CAHC. Residents/fellows may not participate in any program related clinical or education activities while on any type of leave without the express permission of his/her Program Director in consultation with the GME Office.

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