

## **EMPLOYMENT REQUIREMENTS POLICY**

The following must be completed for residents/fellows to begin employment, and training in any residency/fellowship program sponsored by the University of Connecticut School of Medicine:

- Signed [Appointment Letter/Contract](#)
- Cleared [Background Check](#)
- Completion of [Institutional Curriculum \(IC\)](#)
- [Connecticut State Permit](#)
- Copy of the resident/fellow's ECFMG certificate, if applicable
- Copy of the resident/fellow's medical school diploma
- Professional numbers enrollment
- Participation in orientation
- Pre-employment physical screening including immunization documentation and pre-employment drug screening
- Respirator fit test
- Valid Social Security number (J1 residents/fellows within 4 weeks of start date)
- Valid visa/employment status

Revised 4/17, 4/19, 3/21