

# EXITING RESIDENT/FELLOW SIGN-OUT SHEET

Please fill out the information below and hand in all corresponding items to your program coordinator

Program coordinators will hand all items into the GME Office.

\_\_\_\_\_  
Name (Last name, first name):

\_\_\_\_\_  
Program:

\_\_\_\_\_  
Personal Email Address

Exit Interview Complete: Signed by CAHC  
(Payroll forwarding address and COBRA Form)

\_\_\_\_\_  
Date:

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## Program Coordinators will collect and sign off on the following items:

### UConn ID Badge

Lost badge fee: \$15. Please contact parking and transportation to pay fee, 860-679-4248. Receipt is required for sign off.

Collected

Lost: Paid Fee

N/A

### UConn Parking Hangtag

Lost hangtag fee: \$15. Please contact parking and transportation to pay fee, 860-679-4248. Receipt is required for sign off.

Collected

Lost: Paid Fee

N/A

### Radiation Safety Badge

Lost radiation badge fee: \$32. Please contact GME office to pay fee – [gmeoffice@uchc.edu](mailto:gmeoffice@uchc.edu) or (860) 679-2147

Collected

Lost: Paid Fee

N/A

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## Residents/Fellows and Coordinators:

Please sign below that all of the above has been completed.

Reminder: Certificates will not be distributed until all the above is complete

\_\_\_\_\_  
Resident/Fellow Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Coordinator Signature

\_\_\_\_\_  
Date