Welcome! Register an account with ADP to access the services offered by your organization.

1. Go to: https://netsecure.adp.com/pages/sms/ess/v3/pub/ssr/theme.jsp?returnUrl=https%3A%2F%2Fworkforcenow.adp.com&callingAppId=WFN and enter the registration code received in an email from SecurityServices_NoReply@adp.com. This code will expire in 15 days from the date of issue. If your code has expired, please contact the Consortium immediately.

2. Enter your personal identity information.
3 Add your frequently used contact email address(s) and mobile number(s) in order to receive account notifications.

Help us protect your account

Primary Contact Information Enter a frequently used email and phone number to receive a verification code to confirm your identity and/or recover your account login information, when needed.

Email*
Work

Phone*
Work, Mobile
It's OK to text me about my account?
Yes  No

Set up your user ID and password for your account.
Note: Users providing a unique email and a unique phone number will not be required to set up security questions and answers.

One more step, 🎉!

Create your account with <Your Company Name>

User ID: [昵称]@uniqueid

Password (case sensitive)*

Password must:
- Between 8 and 64 characters
- A lowercase or uppercase letter
- At least one number
- Not repeat any character more than 3 times in a row.
- Not be a sequence of 4 characters in a row.
- Increase the length from 12-20 characters.
- Add one or more special characters such as !, $, or &.
- Use both uppercase and lowercase letters.
Click Create Your Account to complete the registration and set up your ADP account. Use your user ID and password to access your ADP service(s).

You are all set!

User ID: DSheffieldMicroCone

Your available services are

ADP Service

Activate your email address and your mobile phone within 24 hours by responding to the messages sent to you:

Email: DSheffieldMicroCone

Phone: +1973 676 0000

Download ADP’s free mobile app.
Activate Your Email Address

During registration, if you provided a unique email address that is not shared by others in your organization, you will receive an activation email from ADP. Follow the instructions in the email you receive from SecurityService_NoReply@ADP.com to complete the activation.

Activate Your Mobile Phone

During registration, if you provided a unique mobile phone number that is not shared by other users in your organization, you will receive a text message from ADP and reply with the code to complete the activation. In some countries, your activation process will differ; so, please follow the instructions in the text message in order to activate your mobile number.

Forgot Your User ID/Password?

If you forget your login information, you can use the “Forgot Your User ID/Password?” link on your ADP service login page.

1. Enter your first name and last name exactly as they exist in your organization’s records. You will also be asked to enter an email address and/or mobile phone number associated with your account. See this step.

Upon successful verification of the information that you entered, your user ID will be displayed.

2. To reset your password, select the “I don’t know my password” option and choose an option.
   - Option 1 – Get and Enter a Code within 15 Minutes
     If your email address or mobile phone number is unique within your organization, and you have access to it. See Option 1.
   - Option 2 – Answer Your Security Questions
     If your email address or mobile phone number is not unique within your organization’s records, or you do not recognize or have access to them. See Option 2.

Upon successful verification of your response, you will be prompted to enter and confirm your new password. See this step.