

TRANSFER REQUIREMENTS

Residents/fellows transferring into a residency/fellowship program at The University of Connecticut School of Medicine (UConn SOM) from another program must meet the requirements outlined in the Eligibility Requirements Policy and the Appointment/Contract Requirements Policy. Before accepting a resident/fellow who is transferring from another program, the UConn SOM Program Director and Graduate Medical Education (GME) Office must obtain written or electronic verification of all United States/Canadian previous educational experiences and a summative competency-based performance evaluation of the transferring resident/fellow. A form is available from the GME Office.

A Resident/fellow transferring out of a residency/fellowship program sponsored by UConn SOM must notify their Program Director in a timely manner. The Program Director must provide verification of the resident's/fellow's status in the program and complete a summative performance evaluation for the resident/fellow and the next Program Director. The resident/fellow must also meet the last 4 requirements outlined in the Graduation/Separation Requirements Policy. These include:

- Must complete all program exit requirements
- Must complete an exit survey
- Must attend an exit interview and complete the sign-out sheet with the Capital Area Health Consortium (exception: a resident/fellow who changes programs does not need to attend the exit interview or complete the sign-out sheet until the completion of his/her last program at UConn SOM)
- Must meet with the Program Director or designee to review and sign the final verification of training

Failure to comply with these requirements may result in administrative consequences.

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