

### INCLEMENT WEATHER

Residents/fellows are essential to the daily operation of each hospital and are expected to report to work when scheduled. In the event of a severe weather condition such as a snow storm residents/fellows must contact their program director and supervisor to determine staffing needs. In some cases, outpatient activities may be cancelled or delayed and residents/fellows may be temporarily re-assigned to help the inpatient demands. Prior to their assigned shift each resident/fellow should contact their program director and supervisor to determine where and if they are needed. Residents/fellows should plan for extra travel time when proceeding to and from their assigned locations. In some events residents/fellows may be need to stay past the end of an assigned shift to ensure patient safety until appropriate staffing can be assured. Every effort will be made to establish designated rest areas for residents/fellows required to stay beyond their assigned shift. If a resident/fellow is unable to arrive for a shift on time, he/she should contact the supervisor immediately.

Revised 3/15, 5/17

Reviewed 4/19