## **Residents/Fellows Policies and Procedures Manual**

## **SALARY**

The salary level is paid commensurate with the responsibility of the position. All residents/fellows in the same program level are paid the same salary level. CAHC will pay the resident/fellow's salary and fringe benefits and will make the necessary federal, state, and employee benefit cost withholdings from the resident/fellow's bi-weekly payroll.

It is the responsibility of the resident/fellow to notify the CAHC and the Program Coordinator of address changes while employed and upon leaving the program. CAHC is not responsible for lost or misplaced W-2 forms (mailed in January), paychecks, or other mail.

Determination of tax-filing information is the responsibility of the resident/fellow. CAHC staff are not authorized to advise residents/fellows on tax matters.

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