



Title	CAHC Resident Work-Related Injury Registration and Billing
Applies to	Residents and Fellows
Effective Date	11/01/2022

Capital Area Health Consortium (CAHC) Resident Work-Related Injury Registration and Billing

UConn School of Medicine (SOM) Residents/Fellows are treated at UConn Health when an injury is sustained at work. This policy is to outline the process for identifying, registering and billing for services received at UConn Health when an injury occurs. **The expectation is that Residents/Fellows will be treated as UConn Health employees, except for billing which is outlined below, to the full extent including dispensing the appropriate medication and follow-up care.**

PROCEDURES

Resident/Fellow:

1. All residents/fellows should present their purple UConn SOM/CAHC card and UConn Health Identification badge confirming they are a resident/fellow at a UConn SOM sponsored GME program. Injured employees should call the Occ. Medicine at 860-679-2893 during working hours to schedule an appointment. If after hours, employees should go to the ED.

Registration:

1. Resident/fellow will present with their purple UConn SOM/CAHC card and UConn Health Identification badge confirming they are a resident/fellow.
2. Registration staff will identify the patient as an employee with a work-related injury and use the Capital Area Health Consortium (CAHC) as the guarantor.
3. **Private medical insurance should not be added for any resident/fellow work-related injury.**
4. Registration staff will complete the registration as any other patient.

Medical Practitioners:

1. Complete and fax the Notification of Injury Form within 24 hours to CAHC. This form can be found at [Billing | Graduate Medical Education \(uconn.edu\)](#). If necessary to send patient outside of your facility for treatment use the Authorization to Provide Treatment Form and give to the patient to bring with them.
2. Dispense full doses of medication if possible. In the event that you are unable to provide the full dose, provide a prescription to the patient.

Billing:

1. A claim will be generated with appropriate charges for services rendered to the patient.
2. All Claims should use the Guarantor as CAHC and be marked as specialty billing to be written off.
3. Follow up staff will post adjustments to bring account to \$0.
4. CAHC will be notified of any claim that exceeds \$100,000.