



Graduate Medical Education
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Capital Area Health Consortium
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SALARY ADVANCE POLICY

A salary advance of up to \$2,000 without interest is available to any new incoming Resident/Fellow before they receive their first paycheck. Since payroll processing can only begin on your contract start date and after you are cleared to start training, this advance will help provide cash flow during the orientation and relocation process. The advance will be repaid in ten consecutive payroll deductions, beginning in August of the start year.

To Request a Salary Advance, please follow the steps below:

1. Complete the Salary Advance Agreement form, which is available on our website at: [SalaryAdvanceAgreement.pdf \(uconn.edu\)](#).
2. Forward the completed form to your Program Coordinator for signature and email it to cahcgroup@uchc.edu or fax it to 860-676-1303.

Once you are in Connecticut and have the fully signed agreement, the check will be issued. Checks can be picked up at the Consortium office or mailed to your local address. Please note that the checks **cannot** be mailed out of state.