

**SUPPLEMENTAL PARENTAL INFORMATION FORM**

**INSTRUCTIONS**

Students who are unable to provide a signed copy of either their custodial and/or non-custodial parents' W-2 or tax returns, but want to be considered for University Aid (Grants and Loans in addition to the Federal Loan Program), must complete the following steps prior to submitting their financial aid application.

University of Connecticut  
Office of Student Financial Aid Services  
263 Farmington Ave Farmington, CT  
06030-1827

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Phone: (860) 679-1364 Fax:  
(860) 679-1902  
E-mail: [sfada@uchc.edu](mailto:sfada@uchc.edu)  
Website: [health.uconn.edu/  
financial-aid/](http://health.uconn.edu/financial-aid/)

1. Write a personal letter explaining why it is not possible to provide custodial and/or non-custodial parents' W-2 and income tax returns. Include a description of the history and current status of your relationship with your custodial and/or non-custodial parent, the history and frequency of any contact you have had with that parent, and a history of any financial support provided for you by that parent.
2. Attach any supporting documentation, such as legal/court documents or a letter from any of the following sources: a letter from an attorney, member of the clergy, therapist, teacher, guidance counselor, or other professional *non-family member* who is familiar with your circumstances and in a position to confirm your explanation of the situation.

**Any documents submitted must be notarized. Letters from friends of family or neighbors are not acceptable.**

3. Attach these documents to your completed financial aid application and return to the Office of Student Financial Aid Services.

Student Name: \_\_\_\_\_ Approved by: \_\_\_\_\_

Date: \_\_\_\_\_