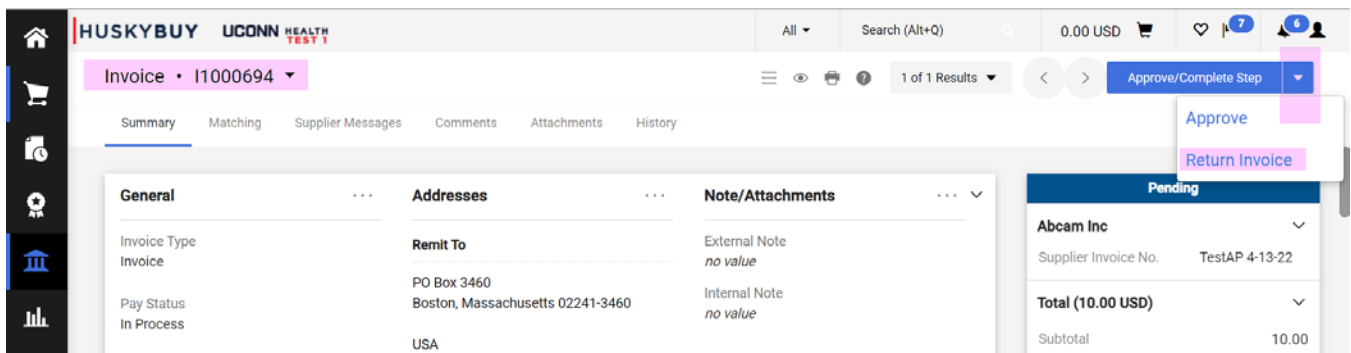


UCONN HEALTH

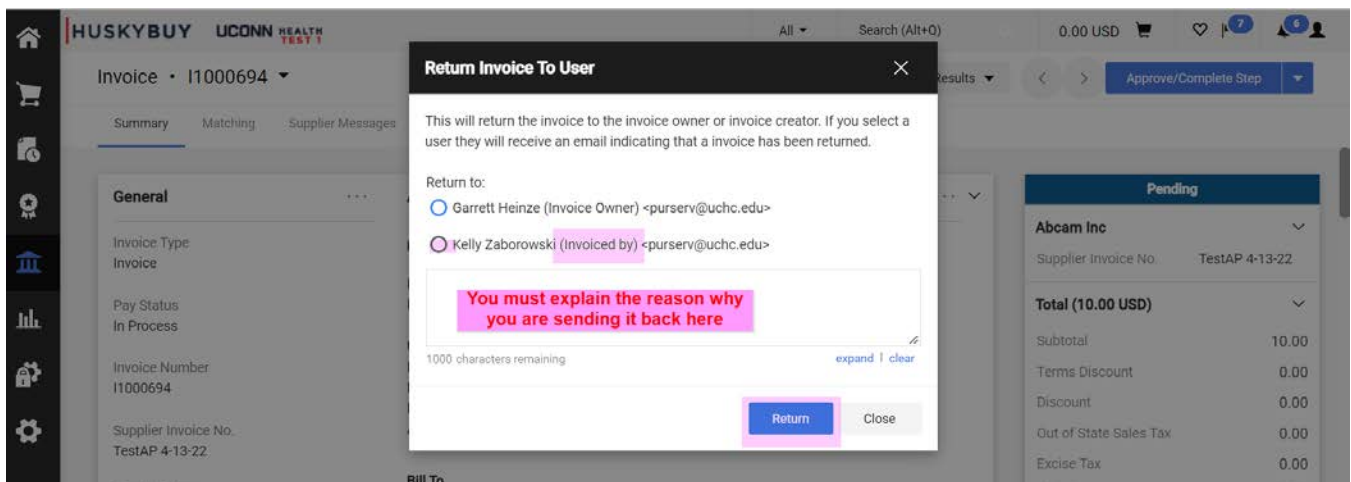
HuskyBuy Training Manual

Returning an Invoice to Accounts Payable

If you receive an Invoice in your queue and would like to return it Accounts Payable for any revision(s) or corrections, you can do the following:



The Invoice will always go back to the “Invoiced by” user (Accounts Payable) regardless of the selection made on the below screen.



*****You must include a comment before clicking return*****