

Department Chair-Selected Reference List for contact by the SAPC

- Department Chairs are required to submit contact information for five 'arm's length'* referees.
 - **a referee must not have been the candidate's teacher, mentor, advisor, or collaborator, and must not have a close personal relationship with the candidate*
- Please ensure that the list for each reference includes name, affiliation (with city), and e-mail address. In general, these individuals should be at least at the rank requested or above.