

PERSONAL STATEMENT (see TEMPLATE below)

The personal statement should be organized around each criterion in the nominee's designated professional category and leg (see [Companion Document](#) for requirements of each professional category). Within the personal statement, the **nominee must** provide a summary of the nominee's academic activities and professional development, along with objective evidence supporting the personal statement narrative. One effective approach is to use appendices for providing objective evidence, which is cited in the personal statement. Keep in mind the SAPC is an interdisciplinary group. Write the statement for a mixed audience of clinicians and basic scientists.

**PERSONAL STATEMENT TEMPLATE-CLINICIAN-SCHOLAR**  
**for Employed and Affiliated Faculty- Promotion/Appointment/Award of Tenure**

(The nominee is responsible for the accuracy of the Personal Statement and all nomination material)

This template is to be used as a guide to organize your thoughts around your desired nomination. Overall, this Personal Statement should accurately and concisely describe your background and professional development in detail for people who may not know you. Organize your accomplishments in the professional category you have chosen to pursue your nomination. Describe in detail your teaching accomplishments and your local, regional and when necessary, your national and international presence. This is an opportunity for you to promote your accomplishments.

Your Personal Statement should follow this template with each section broken down as a new paragraph.

**1. Introduction:**

Briefly describe your background, your professional history and your role in your Department.

**2. Professional Category:**

Describe your professional accomplishments related to the professional category (e.g. I am requesting promotion/appointment in the Clinician Scholar professional category etc.).

**CLINICIAN-SCHOLAR professional category** - Please address all elements:

**3. A. For appointment or promotion to Associate Professor the following requirements must be met:**

- a. Development of original teaching materials or major improvements over those used elsewhere (such as new curriculum or educational programs, textbooks or chapters, syllabi, computer programs, videotapes, evaluation mechanisms, etc.), or continuing publication of clinical observations, reviews, or analytic studies in peer-reviewed journals. You should be a contributor of major ideas and innovations.

**B. Appointment or promotion to the rank of Professor will require:**

- a. A record of continuing publication in peer-reviewed journals of (1) analytic clinical studies or observations **or** (2) widely recognized comprehensive clinical reviews. Alternatively, development of original materials or major improvements over those used elsewhere (such as new curricula, textbooks or materials, or computer programs, evaluation mechanisms, etc.) which have reached a national audience.
- b. Performance as a key individual in clinical training and service; active and continuing participation in medical student teaching with recognition of extraordinary effectiveness. Evidence of a wide impact from teaching, e.g., in specialty societies, in CME courses, or in visiting professorships.
- c. Also, provide evidence of your recognition as an authority in a clinical specialty both inside and outside the immediate medical community, or a demonstrably effective leadership role in a department or hospital.

**4. Teaching and Education:**

Each category requires evidence of active and effective participation in education. The majority of faculty have expertise or effective teaching in one area but if you have more than one area please describe (e.g. undergraduate, graduate, graduate medical education, post graduate and continuing education of faculty). This is not limited to classroom education but can involve education in the clinic or laboratory.

Teaching awards, honors, or distinctions should be described in this section. Impact of teaching should extend beyond the University hospital as evidenced by invitations to teach in other institutions or in the programs of professional societies and continuing medical education (CME) courses.

**5. Local, Regional, National presence:**

The rank for which you are being nominated, Associate Professor or Professor, will determine what you speak to in this paragraph.

- **Associate Professor:**

Requires both local (institutional influence) and regional influence/recognition of your activities. You will need to speak to your established reputation inside and outside the immediate area as an authority in a clinical specialty. Evidence includes (but is not limited to):

- Outside referrals
- Visiting lectureships
- Participation in the teaching programs of professional societies

- **Professor:**

Provide evidence of institutional/local influence, regional and national recognition. A national reputation for superior accomplishments within a clinical specialty is important. Please provide the necessary evidence to support your national reputation. Examples of important indicators of success include (but are not limited to):

- Invitations to membership or fellowship in prestigious professional societies
- Academic recognition or awards in professional societies
- Play a leadership role in department or hospital

**6. Tenure (if applicable) will be granted only to persons of outstanding achievement.**

If you are being considered for Tenure the criteria are the same as those for promotion/appointment. In addition, provide evidence that you will continue with a high level of performance for an extended period of time (e.g. grant funding and the potential for grant renewals; evidence that you are committed to the academic mission of the SOM; membership in multiple study sections; holding elected positions in regional or national societies; a record of independent investigations consistent with growth in future years).

**7. Conclusion:**

Final thoughts/summation. This paragraph can also describe your other professional contributions and service to UCONN Health.