



PERSONAL STATEMENT (see TEMPLATE below)

The personal statement should be organized around each criterion in the nominee's designated professional category and leg (see [Companion Document](#) for requirements of each professional category). Within the personal statement, the **nominee must** provide a summary of the nominee's academic activities and professional development, along with *objective* evidence supporting the personal statement narrative. One effective approach is to use appendices for providing objective evidence, which is cited in the personal statement. Keep in mind the SAPC is an interdisciplinary group. Write the statement for a mixed audience of clinicians and basic scientists.

Nominees are required to list five key words or very brief phrases that capture the nominee's area of clinical and or research expertise. This information should be placed at the top of the Personal Statement.

PERSONAL STATEMENT TEMPLATE- CLINICAL XOLOGY
for Employed and Affiliated Faculty- Promotion/Appointment

(The nominee is responsible for the accuracy of the Personal Statement and all nomination material)

This template is to be used as a guide to organize your thoughts around your desired nomination. Overall, this Personal Statement should accurately and concisely describe your background and professional development in detail for people who may not know you. Organize your accomplishments in the professional category you have chosen to pursue your nomination. Describe in detail your teaching accomplishments and your local, regional and when necessary, your national and international presence. This is an opportunity for you to promote your accomplishments.

Your Personal Statement should follow this template with each section broken down as a new paragraph.

1. Introduction:

Briefly describe your background, your professional history and your role in your Department.

2. Professional Category:

Describe your professional accomplishments related to the category/leg (e.g. I am requesting promotion in the Clinical Xology professional category under develop clinical services leg, etc.)

Clinical Xology professional category:

3. A. For promotion to the rank of Associate Professor, the following requirements will require:

- a. Local or regional recognition by peers and students for excellence in clinical teaching of residents, fellows, or medical students.
- b. Local or regional recognition by peers of a high level of competence in a clinical specialty.
- c. You also must either:
 - 1) play an effective and significant leadership role in the University, one of its components, or an affiliated hospital, or
 - 2) develop clinical services new to the University of Connecticut SOM, or
 - 3) publish clinical observations, reviews, or analytic studies in peer-reviewed journals, or
 - 4) develop new curriculum offerings, educational programs, or teaching materials not previously available at the University of Connecticut SOM.

B. Promotion to the rank of Professor will additionally require regional or national recognition for any of the achievements required for promotion to Associate Professor.

4. Teaching and Education:

Each category requires evidence of active and effective participation in education. The majority of faculty have expertise or effective teaching in one area but if you have more than one area please describe (e.g. undergraduate, graduate, graduate medical education, post graduate and continuing education of faculty). This is not limited to classroom education but can involve education in the clinic or laboratory. Teaching awards, honors, or distinctions should be described in this section. Impact of teaching should extend beyond the University hospital as evidenced by invitations to teach in other institutions or in the programs of professional societies and continuing medical education (CME) courses.

5. Local, Regional, National presence:

The rank for which you are being nominated, Associate Professor or Professor, will determine what you speak to in this paragraph.

- **Associate Professor:**
Requires both local (institutional influence) and regional influence/recognition of your activities.
- **Professor:**
Provide evidence of institutional/local influence, regional and national recognition.

6. Conclusion:

Final thoughts/summation. This paragraph can also describe your other professional contributions and service to UCONN Health.