

Time: 4:30 p.m.

Location: Online via Zoom

Present (voting): R. Nardino (chair), S. Angus, L. Chirch, D. Choudhary, A. Delany, M. Eugene, V. Forbes, C. Heinen, B. Kream, Z. Lazzarini, S-J. Lee, M. Sanders

(non-voting): K. Dodge, M. Hurley, B. Mayer, J. Nissen

Excused (voting): K. Amankwah, M. Held, A. Sanjay, H. Swede

(non-voting): None

Guests: None

NOTE: All votes are done with quorum present.

Topics	Discussion	Outcome/Action Items
Approval of Minutes	January 18, 2024	Motion to approve. Seconded. Approved 11-0-0.
Business		
None		
Informational		
None		
Standing Monthly Reports		
CUME	<p>Dr. Alerte provided a presentation on current initiatives in primary care, focusing on ways to increase this workforce by engaging leadership in GME and in the community.</p> <p>The Health Systems Science Steering Committee has been developed, along with a Stage 1/Year 1 Committee and a Stage 2 Committee. A timeline for implementation has been created and will be presented to the Clinical Clerkship Committee at their meeting in late February.</p>	

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GME	<p>All programs and institutions are reviewed by the ACGME on an annual basis; this year's institutional letter of report contained no citations or areas for improvement. Individual letters of report for programs are beginning to come in.</p> <p>A new ACGME-accredited fellowship program in Complex Family Planning has been approved and will recruit for their first fellow who will start in July.</p> <p>GME is reviewing resident/fellow salaries and benefits for the 2025-2026 academic year and will make a recommendation to the Capital Area Health Consortium's Board of Trustees, who will vote and make a final recommendation on approval to the Dean.</p> <p>A recruitment event for residency applicants who identify as URiM was held in early February. Of 400 invites, about 150 attended, including 80-90 applicants along with faculty and current residents. Feedback on the event was positive, and discussions are being held on how to make the event more inclusive for everyone.</p>	
GPC	<p>At the recent GPC meeting, the ongoing admissions process was discussed, which will be wrapped up by early March. GPC is hosting an in-person "take a look" day along with a virtual second-look day for prospective applicants. They are also reviewing and updating their website.</p>	
MD/PhD	<p>The MD/PhD program is also hosting a "take a look" event on March 21-22, which includes a dinner on 3/21 and a tour of UConn and Jax on 3/22. Twelve applicants will be attending this event.</p>	
CME	<p>CME is revising journal-based CME, including the DEA requirement, with the help of current residents. They are also preparing for a self-study for the next accreditation cycle and are aiming for commendation. Surveys from Tumor Boards are being reviewed for a paper, and a new RFP is out for a CME computer system.</p>	
Dean's Council	<p>Dean's Council is in the process of their annual review of all councils and committees, and they are looking to standardize operating guidelines across groups.</p>	Review EC's operating guidelines (April)
For the next/future meeting(s):	<p>Review EC's operational guidelines for Dean's Council (April)</p>	Meeting adjourned at 5:15 pm.

Next Regularly Scheduled Meeting: *March 21, 2024, via Zoom*