Time: 4:30 p.m.

Location: Online via Zoom

Present (voting): R. Nardino (chair), K. Amankwah, S. Angus, L. Chirch, D. Choudhary, A. Delany, M. Eugene, V. Forbes, C. Heinen, M. Held, B. Kream, Z. Lazzarini, A. Sanjay, H. Swede

(non-voting): K. Dodge, M. Hurley, B. Mayer

Excused (voting): S-J. Lee, M. Sanders

(non-voting): J. Nissen

Guests: C. Thatcher

NOTE: All votes are done with quorum present.

Topics	Discussion	Outcome/Action Items
Approval of Minutes	November 16, 2023	**Motion to approve. Seconded. Approved 14-0-0.**
Business		
SOM Health System Science Program Proposal (Z. Lazzarini, C. Thatcher)	Zita Lazzarini and Dr. Thatcher reviewed the Health Systems Science proposal. The courses in this program would be rolled out for next year's first-year medical student class, and some changes will be made for next year's second-year PACTS and VITAL courses.	**Motion to approve and move forward with planning of HSS program. Seconded. Approved 14-0-0.**
SOM 2024-2025 Academic Calendar (C. Thatcher)	Dr. Thatcher presented the proposed academic calendar for 2024-2025.	**Motion to approve. Seconded. Approved 14-0-0.**
Informational		
None		
Standing Monthly Reports		
CUME	Dr. Lazzarini presented the Health Systems Science proposal. Dr. Thatcher presented the proposed academic calendar for 2024-2025, and Dr. Patel presented a summary from the AAMC OSR conference, which included recommendations on curriculum following the	

Topics	Discussion	Outcome/Action Items
	change of USMLE Step 1 to Pass/Fail and updates to the Electronic Residency Application System (ERAS) for the upcoming residency recruitment cycle.	
GME	GME has had several recent ACGME site visits and have several more in the future. Most are routine site visits scheduled a few years after a new program starts. One site visit is happening due to a poor resident survey; GME has already developed action plans based on their interpretation of the survey results. GME policies and procedures are being transitioned into the new Policy Manager system. No substantive changes to the content of GME's policies/procedures are expected, but rather just reformatting to get them into the new software. Migration is expected to be complete by Summer 2024.	
GPC	The GPC met this week to discuss the ongoing admissions process for Biomedical Science program, which had 60 more applications this year than last year. Interviews start tomorrow and will be done by mid-February. Both an in-person and a virtual event are scheduled for March.	
MD/PhD	The MD/PhD program completed admissions and are sending applicants to the medical school for approval.	
CME	The CME Office is updating journal-based CME, and new articles will be available this summer. Articles are being selected and quizzes are currently being written. The new DEA requirement for 8 hours of training will be addressed through journal-based CME. The CME Office is in cost discussions with a new dashboard company, and they are starting the self-study process.	
Dean's Council	No report.	
For the next/future meeting(s):		**Meeting adjourned at 5:15 pm.**

Next Regularly Scheduled Meeting: *February 15, 2024, via Zoom*