

Time: 4:30 p.m.

Location: Online via Zoom

Present (voting): R. Nardino (chair), S. Angus, L. Chirch, D. Choudhary, A. Delany, M. Eugene, V. Forbes, C. Heinen, M. Held, B. Kream, Z. Lazzarini, S-J. Lee, M. Sanders, A. Sanjay, H. Swede

(non-voting): K. Dodge-Kafka, M. Hurley, B. Mayer

Excused (voting): K. Amankwah

(non-voting): K. Nissen

Guests: C. Thatcher

NOTE: All votes are done with quorum present.

Topics	Discussion	Outcome/Action Items
Approval of Minutes	June 15, 2023	Motion to approve. Seconded. Approved 13-0-1.
Business		
Updates to SOM Academic Policies and Procedures Manual (C. Thatcher)	Dr. Thatcher presented policies that were either new or had substantial changes from the previous academic year, as well as the Course Catalog. Policies reviewed included: Fragrance-Free Policy, Overview of Curriculum, Policy for Step 1 and Step 2CK, Student Evaluation and Appeals Review Committee, Rules Concerning Appeals to AAC or SEARC, and Organizational Structure. EC suggested changes to the language of the Policy for Step 1 and Step 2CK to clarify when students could begin Stage 2 clerkships and the impact of delaying Step 1.	Motion to approve with suggested changes to Policy for Step 1 and Step 2CK. Seconded. Approved 14-0-0.
Dean's Council Representative	Dr. Swede was nominated as EC's representative to Dean's Council, replacing Dr. Dimario.	Motion to approve Dr. Swede. Seconded. Approved 14-0-0.
Review EC Operating Guidelines and Bylaws	EC's operating guidelines and bylaws were reviewed.	None.
Informational		
None		

Topics	Discussion	Outcome/Action Items
Standing Monthly Reports		
CUME	CUME discussed and approved two proposals: <ol style="list-style-type: none"> 1. PACTS course extension from three blocks (B, C, D) to five blocks (Launch though Block E). The extension will not increase the total number of sessions. 2. Incorporation of three conference sessions focused on biomedical science in blocks B and C. These will solidify the concepts taught in previous sessions and help students learn problem solving. 	
GME	GME finished onboarding 266 incoming residents and fellows. They are planning a Chief Resident Workshop focused on leadership training with Dr. Casey Jacob in September, and the first annual diversity speaker series will be held on 9/15 with Dr. Brett Sloan from Dermatology who will talk about healthcare disparities in gender and sexual minorities. Program Director changes were recently approved by GMEC: Adam Lindsey (Orthopedics), Alex Golden (Pediatric Cardiology), Sunitha Sura (Pediatric Endocrinology), and Parth Shah (Vascular Surgery fellowship).	
GPC	No report.	
MD/PhD	No report.	
CME	No update has been provided to CME on procurement of their new learning management system. The CME office is being reorganized, with Christine McNally assuming the Associate Director position. She will be responsible for day-to-day CME tasks and will develop an administrative team to assist the department.	
Dean's Council	No report.	
For the next/future meeting(s):		Meeting adjourned at 5:31 pm.

Next Regularly Scheduled Meeting: August 17, 2023, via Zoom