

**Time:** 4:30 p.m.

**Location:** Online via Zoom

**Present (voting):** R. Nardino (chair), D. Choudhary, A. Delany, A. Frallicciardi, C. Heinen, B. Kream, Z. Lazzarini, S-J. Lee, S. London, M. Sanders

**Dean’s Liaison (voting):** E. Nestler

**(non-voting):** K. Dodge-Kafka, J. Nissen, C. Thatcher

**Excused (voting):** K. Amankwah, K. Dieckhaus, F. Dimario, A. Sanjay, H. Swede

**Dean’s Liaison (voting):** None

**(non-voting):** M. Hurley, B. Mayer

**Guests:** M. Held

*NOTE: All votes are done with quorum present.*

Topics	Discussion	Outcome/Action Items
Approval of Minutes	March 16, 2023	Motion to approve. Seconded. Approved 9-0-0.
<b>Business</b>		
Review of EC Topic Calendar (All)	EC reviewed the previously created calendar of meeting topics, and the following additions were suggested: <ul style="list-style-type: none"> <li>• Updates from faculty who attended national meetings (potentially in April during the “Faculty Development” topic</li> <li>• Well-being efforts across the continuum</li> <li>• HCOP update (Dr. Hurley)</li> <li>• Regular review of operating guidelines and membership of EC, potentially adding the Designated Institutional Official (Dr. Angus) as a member</li> <li>• Review of the Academic Policies and Procedures Manual (July)</li> </ul>	<b>Jill to add suggested topics to calendar and contact faculty members in advance of their update/report.</b>
<b>Informational</b>		
None		
<b>Standing Monthly Reports</b>		

Topics	Discussion	Outcome/Action Items
<b>CUME</b>	Dr. Held presented a fragrance-free workplace policy for the medical school, and Dr. Thatcher presented the USMLE Step 1 exam data. All students who took the exam passed. Commencement for the School of Medicine is being held in-person on Monday, May 8.	
<b>GME</b>	GME recently held a meeting for Program Directors, and the institution had a successful match day.	
<b>GPC</b>	The GPC met this week and discussed admissions for the incoming class of 27 students, with two of those being direct supports. A new first-year PhD program component is being rolled out, which will be a multi-semester course that includes three nine-week rotations in labs combined with in-person learning. A mentoring program is also being implemented, and Dr. Kream will circulate information on the program to EC and the Faculty Affairs office.	
<b>MD/PhD</b>	May 1 is offer acceptance day for the MD/PhD program, where they will find out which applicants will be joining their program. They are also hosting a Senior Night on May 1 where graduating students will talk, answer questions, and give advice to younger students. Two students were recently selected to present posters at their national meeting, with one of those two students also selected to give an oral presentation.	
<b>CME</b>	CME is waiting for approval of their new learning management system. Dr. Sanders announced the creation of a recording studio in the UConn Health library where faculty can create professional recordings for CME offerings, with the intention of being able to distribute the recordings to outside institutions. Dr. Sanders is looking to create an update series across multiple disciplines.	
<b>Dean's Council</b>	Faculty voting for representatives to UConn Health's committees and councils was discussed. New members for the 2023-2024 academic year will be announced soon.	
<b>For the next/future meeting(s):</b>		<b>Meeting adjourned at 4:55 pm.</b>

**Next Regularly Scheduled Meeting:** *May 18, 2023, via Zoom*