

Amendment 1: Proposed SOM bylaws omnibus amendment

The purpose of this amendment is to correct several typographical and other errors, none of which alters the intent or semantic content of the text.

Amendment 2: Proposed SOM bylaws amendment regarding amendments

Currently, Section IX of the bylaws require that, for any amendment to be made, the following steps must take place:

1. The proposed amendment will be published.
2. The proposed amendment will be discussed at a Faculty Forum called for this purpose.
3. The Dean and the Councils will prepare position papers that are made available to the faculty at least 21 calendar days prior to the Faculty Forum.
4. A vote of the SOM faculty paid by the University will take place no sooner than 7 calendar days and no later than 21 calendar days after the Faculty Forum. The balloting will remain open for seven calendar days.¹
5. The SOM faculty paid by the University must approve the amendment by two thirds of those voting.
6. If approved, the amendment will be sent to the BOD with the position papers of the Dean and the Councils.
7. Final approval is required by the BOD.

This means that typos, updates to titles, etc. cannot be made without that process being followed. The current Footnote 20 already expresses that the single exception to the above concerns amendments to Appendix A, which are the prerogative of the Dean. It is proposed that Footnote 20 be expanded as follows, where the underlined section constitutes the proposed new text:

¹ This amendment process applies to the Appendices of the Bylaws except where specifically noted. Appendix A, Guidelines for Appointment to Junior Faculty Rank, is not subject to this amendment process. It may be amended by the Dean after consultation with Department Chairs. Amendments to the Bylaws that do not alter semantic content, such as grammatical corrections, corrections of typographical errors, updating of the titles of administrative units or individuals, and all other such alterations, require only 1) unanimous consent by the Oversight Committee, 2) approval by the Dean, and 3) approval by the BOD.

¹ The mechanism for voting should include absentee and electronic options in order to be as inclusive as possible.

School of Medicine
 Summary of Proposed Omnibus Bylaws Revision
 April 22, 2021

No.	Section	Current/Proposed Language	Rationale
1	III.C.1.c Page 4	<p>Current: One (1) representative from the Office of Health Care Opportunity Programs</p> <p>Proposed: One (1) representative from the Office of Health Career Opportunity Programs</p>	Correction
2	III.C.4.c Page 6	<p>Current: One (1) Chief Academic Officer, Office of Health Center Opportunity Programs (<i>ex officio</i>, non-voting)</p> <p>Proposed: One (1) Chief Academic Officer, Office of Health Career Opportunity Programs (<i>ex officio</i>, non-voting)</p>	Correction
3	VII.A. Page 15	<p>Current: The OC (a) ensures that there is communication between the governance committees and the faculty¹; (b) reviews the results that been achieved by implementation of policies and programs;</p> <p>Proposed: The OC (a) ensures that there is communication between the governance committees and the faculty¹; (b) reviews the results that have been achieved by implementation of policies and programs</p>	Correction

School of Medicine
 Summary of Proposed Bylaws Revision to Amendment Process
 April 22, 2021

No.	Section	Current/Proposed Language	Rationale
1	IX Amendments Footnote 20	<p>Current: This amendment process applies to the Appendices of the Bylaws except were specifically noted. Appendix A, Guidelines for Appointment to Junior Faculty Rank, is not subject to this amendment process. It may be amended by the Dean after consultation with Department Chairs.</p> <p>Proposed: This amendment process applies to the Appendices of the Bylaws except were specifically noted. Appendix A, Guidelines for Appointment to Junior Faculty Rank, is not subject to this amendment process. It may be amended by the Dean after consultation with Department Chairs. Amendments to the Bylaws that do not alter semantic content, such as grammatical corrections, corrections of typographical errors, updating of the titles of administrative units or individuals, and all other such alterations, require only 1) unanimous consent by the Oversight Committee, 2) approval by the Dean, and 3) approval by the BOD.</p>	<p>The change allows typographical and grammatical errors, changes in titles, etc., to be made via an expedited process rather than the current approval process with the following requirements:</p> <ol style="list-style-type: none"> 1. The proposed amendment will be published. 2. The proposed amendment will be discussed at a Faculty Forum called for this purpose. 3. The Dean and the Councils will prepare position papers that are made available to the faculty at least 21 calendar days prior to the Faculty Forum. 4. A vote of the SOM faculty paid by the University will take place no sooner than 7 calendar days and no later than 21 calendar days after the Faculty Forum. The balloting will remain open for seven calendar days.¹ 5. The SOM faculty paid by the University must approve the amendment by two thirds of those voting. 6. If approved, the amendment will be sent to the BOD with the position papers of the Dean and the Councils. 7. Final approval is required by the BOD.



Dean's Council Position Statement

Regarding proposed amendments to the School of Medicine Bylaws regarding Omnibus revisions, and Section IX, Amendments, Footnote 20.

At its meeting on May 17, 2021, the Dean's Council voted (8:3) to support the change to the School of Medicine Bylaws as proposed by the Oversight Committee, with the suggestion the proposed footnote language include the word "and" be added as shown in bolded text below:

"Amendments to the Bylaws that do not alter semantic content, such as grammatical corrections, corrections of typographical errors, updating of the titles of administrative units or individuals, and all other such alterations, require only 1) unanimous consent by the Oversight Committee, **1and** 2) approval by the Dean, **and** 3) approval by the BOD."

A handwritten signature in black ink that reads "David W. McFadden".

*David W. McFadden, M.D., Chair
Dean's Council*

/nb

¹ *Note: Subsequent to this vote, Oversight Committee provided notification that for clarity it replaced semicolons in the last sentence with commas, to which there was no objection by members of Dean's Council.*

MEMORANDUM

TO: MEMBERS OF THE OVERSIGHT COMMITTEE
FROM: EDUCATION COUNCIL
SUBJECT: OMNIBUS AMENDMENT
DATE: MAY 28, 2021

Background

At the Education Council meeting on May 20, 2021, the proposed Omnibus amendment to the bylaws and the proposed expansion to Footnote 20 were reviewed. The members of the Education Council voted to *approve* and submit the following position statement (14-0-0).

Position Statement

The Education Council is in favor of the proposed omnibus amendment to the bylaws and is supportive of the expansion to Footnote 20, specifying that “amendments to the bylaws that do not alter semantic content, such as grammatical corrections, corrections of typographical errors, updating of the titles of administrative units or individuals, and all other such alterations, require only 1) unanimous consent by the Oversight Committee, 2) approval by the Dean, and 3) approval by the Board of Directors.”

From: Germain-Lee,Emily
Sent: Tuesday, May 4, 2021 5:30 PM
To: Bernstein,Leslie
Cc: Vella,Anthony; Holden,Stephanie
Subject: Research Council Position Statement

Dear Les,

On Monday, May 3, 2021, the Research Council unanimously approved the proposed amendments to the School of Medicine Bylaws.

Please let us know if you need anything else.

Sincerely,

Emily L. Germain-Lee, M.D.

Chair of Research Council on behalf of the Research Council

Emily L. Germain-Lee, M.D.
Professor, Department of Pediatrics
University of Connecticut School of Medicine
Chief, Division of Pediatric Endocrinology & Diabetes
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**Public Issues Council – Position Paper
June 17, 2021**

RE: Proposed Omnibus & Amendment-Process Changes to SOM By-Laws.

The Public Issues Council is in agreement by consensus with the proposed changes noted by the omnibus amendment to correct typographical errors without change in the intent nor context and related to the amendment process noted as “Amendments to the Bylaws that do not alter semantic content, such as grammatical corrections, corrections of typographical errors, updating of the titles of administrative units or individuals, and all other such alterations, require only 1) unanimous consent by the Oversight Committee, 2) approval by the Dean, and 3) approval by the BOD.”

Linda Barry, MD, MPH, FACS
Chair
Public Issues Council



Bruce T. Liang, MD
Dean, UConn School of Medicine
Director, Pat and Jim Calhoun
Cardiology Center
Ray Neag Distinguished Professor

July 13, 2021

Marc Hansen, Ph.D.
Chair, Oversight Committee
UConn School of Medicine

Dear Dr. Hansen,

I have reviewed the Oversight Committee's recommended revisions to the School of Medicine Bylaws regarding correction of an office title (Sections III. C.1.c and III.C.2.c) and a grammatical error (Section VII. A.), as well as a suggested update in the amendment process regarding changes to the Bylaws that do not alter semantic content (Section IX, Amendments Footnote 20).

I agree with the suggested title and grammatical corrections and further, offer my endorsement to revise the amendment process for changes such as these that involve only correction of grammatical and typographical errors, and updates to titles and such that do not alter the meaning or intent of the School of Medicine Bylaws. I concur that following appropriate vetting and approval by the Oversight Committee (unanimously), the dean and the Board of Directors – and without necessitating a faculty forum and subsequent faculty vote – these types of corrections and updates to the Bylaws may be made appropriately and expeditiously.

Sincerely,

Bruce T. Liang, M.D.
Dean, School Of Medicine
Director of Pat and Jim Calhoun Cardiology Center
Ray Neag Distinguished Professor of Cardiovascular Biology and Medicine

/nb

Subject: RE: Message to councils from Oversight Committee
From: "Lafreniere,Denis" <lafreniere@uchc.edu>
Date: 5/27/2021, 3:54 PM
To: "Dunion,Paige" <pdunion@uchc.edu>
CC: "Bernstein,Leslie" <lbernstein@uchc.edu>

Paige,

The Clinical Council was presented the propose Omnibus and amendment process verbally and understood that all three approvals were required. Our approval stands. Thank you for the note. DL

From: Dunion,Paige <pdunion@uchc.edu>
Sent: Thursday, May 27, 2021 12:10 PM
To: McFadden,David <dmcfadden@uchc.edu>; Lafreniere,Denis <lafreniere@uchc.edu>; Frallicciardi,Alise <frallicciardi@uchc.edu>; Barry,Linda <lbarry@uchc.edu>; Germain-Lee,Emily <germainlee@uchc.edu>
Cc: Bernstein,Leslie <lbernstein@uchc.edu>; Agresta,Thomas P. <agresta@uchc.edu>; Ballesteros,Enrique <ballesteros@uchc.edu>; Hansen,Marc F. <mhansen@uchc.edu>; Lakshminarayanan,Santhanan <slakshmin@uchc.edu>; Laurencin, Cato T. <laurencin@uchc.edu>; Oliver,Douglas L. <doliver@uchc.edu>; Parham,Kourosh <parham@uchc.edu>; Yan,Riqiang <riyan@uchc.edu>
Subject: Message to councils from Oversight Committee

Dear Council Chairs,

Thanks to those who have submitted "position papers" regarding the proposed omnibus and amendment-process changes to the SOM by-laws. The Dean's Council requested that the last part of the amendment process change be altered as follows:

Original:

Amendments to the Bylaws that do not alter semantic content, such as grammatical corrections, corrections of typographical errors, updating of the titles of administrative units or individuals, and all other such alterations, require only 1) unanimous consent by the **Oversight Committee; 2) approval by the Dean; 3) approval by the BOD.**

Current:

Amendments to the Bylaws that do not alter semantic content, such as grammatical corrections, corrections of typographical errors, updating of the titles of administrative units or individuals, and all other such alterations, require only 1) unanimous consent by the **Oversight Committee, 2) approval by the Dean, and 3) approval by the BOD.**

The semicolons were changed to commas with the addition of the word "and" to make absolutely clear that all three approvals are required.

For those councils that have already taken up the measure, I am asking that you check with your membership and let me know whether the change is acceptable without requiring another vote of your council. If that is the case, then we would not have to push this off another month while semicolons vs. commas are considered.

For those councils that have not taken up the measure, please consider the "commas with 'and'" version to be the official proposal.

Sincerely,

Les Bernstein
Chair, Oversight Committee

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Leslie R. Bernstein, Ph.D. | Professor
Depts. of Neuroscience and Surgery (Otolaryngology) | UConn School of Medicine
263 Farmington Avenue, Farmington, CT 06030-3401
Office: 860.679.4622 | Fax: 860.679.2495

UConn
HEALTH

Subject: By laws change proposals
From: "Lafreniere,Denis" <lafreniere@uchc.edu>
Date: 5/26/2021, 5:56 PM
To: "Bernstein,Leslie" <lbernstein@uchc.edu>
CC: "Parham,Kourosh" <parham@uchc.edu>

Les,

The clinical council discussed the proposed bylaws changes regarding the modification of the bylaws for semantic changes and they unanimously approved the proposed change. Please let me know if you need anything else from the Council .DL

Denis Lafreniere MD
Associate Dean of Clinical Affairs
Medical Director of UMG
Professor and Chief Division of Otolaryngology