

REQUIRED ADDITIONAL INFORMATION

- All nominees are **required** to submit documentation of publications listed in the CV. The first page of the publication must be copied and included in the package. For nominees for Associate Professor, this must be done for every publication since appointment as Assistant Professor. For nominees for Professor, it must be done for every publication since promotion to Associate Professor. For nominees being considered for tenure after achieving the rank of Associate Professor, it should be done for all publications during the probationary period. Exception: If the nomination is for appointment at a rank already held at another university, this should be done for the past 5 years only.
- Copies of acceptance letters/emails for accepted and “in-press” publications.
- Copies of award notices and lists of key personnel for all grants awarded since last promotion.
- Provide documentation of any other awards or academic accomplishments mentioned in the nomination material that you wish the SAPC to consider regarding your nomination.