

Public Issues Council Operating Guidelines

The Public Issues Council (PIC) champions scholarly activities in public health, preventive medicine and health education. It identifies critical health and disease issues for the region and state, prioritizes them and focuses broad faculty effort to improve both health care delivery and health education on these issues. It makes recommendations regarding priorities for the use of available resources, and seeks to increase community resources through legislative and private educational efforts. Its concerns span a variety of settings [such as affiliated hospitals, physicians' offices, community health centers, and schools] and include our educational partners in the community and across the state.

Membership:

- One Chief Academic Officer (CAO) for Primary Care (ex officio)
- One clinical department chair
- Four clinical faculty
- One center representative
- Two basic science faculty members
- Two faculty members from public health programs
- One representative from affiliated hospitals (rotating)
- One representative from the community and not from an affiliated hospital
- One appointed by the Commissioner for Public Health

Total voting membership: 14; Simple majority: 8

Terms of elected and appointed faculty members are staggered, and of 3 years duration. No elected or appointed member may serve more than two consecutive terms. There will be at least 8 meetings per year.

Process for Election of Chair and Term:

The voting members of the Public Issues Council shall elect a chair from within its membership.

Terms of elected and appointed faculty members are staggered, and of 3 years duration. No member may serve more than two consecutive terms.

Process for Setting Agenda:

Council agenda items may be assigned by the Dean or the CAO of that domain, may be internally developed, or may be raised by any faculty member or any other governance committee. The Public Issues Council will address compliance with policies of external regulatory and accreditation agencies.

Timeline for Posting Minutes:

Minutes of the Public Issue Council shall be posted within 2 weeks of approval.

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Attendance Requirements for Members:

Members of the Public Issues Council may be dismissed by the Chair of the Council after three unexcused absences in a year.

Appointment of *Ex-Officio*, Non-Voting Members:

In addition to the voting members of the Public Issues Council, appropriate ex officio, non-voting members may be appointed by the group.

Guests and Public Participation Rules:

Public Issues Council meetings are subject to FOI open meeting requirements under C.G.S. § 1-225.

- While the public may be able to attend the meeting to watch and listen, that doesn't mean there is any right for an attendee to speak, unless of course there is normal opportunity for public participation.
- Keep in mind that under C.G.S. § 1-226, the meeting could be recorded by those attending, subject to the recording policy published on our UCHC website, as follows:
 - Such recording does not disrupt the meeting.
 - Those making such recordings do not impair the ability of other members of the public from viewing the meeting.
 - Those making such recordings do not encroach upon board members sitting at the main table {i.e., come closer than 5 feet from them.}
 - Those wishing to make recordings so notify the administrative liaison to the board of directors at least 15 minutes before the start of the meeting.
 - Upon reasonable prior notice, the administrative liaison to the board of directors will make reasonable accommodations for recording equipment and access to power.