



*The UConn School of Medicine is accredited by the Accreditation Council for Continuing Medical Education (ACCME) as a provider of continuing medical education. The school offers a variety of ACCME accredited continuing education programs by working in partnership with UConn Health Departments.*



## Interested in Applying for a CME program?



### What We Require in a CME Activity:

- **PLAN AHEAD!!** CME application process requires at a **minimum 16 weeks submission deadline** of all application forms prior to the anticipated date of the educational activity. Ideally, the development/planning of the CME education and the application of the potential CME activity should be considered in the very early or initial planning phases, many times this could be 6 months or more prior to your anticipated activity date.
- Is designed to make change in the area of competence, performance or patient outcomes
- Addresses professional practice gaps of physicians. The practice gap is defined as the difference between current and best practice.
- Uses needs assessment data to plan the activity and documents the source of the needs assessment data.
- Has content that matches the intended learners' current or potential scope of practice developed in the context of desirable physician attributes.
- Uses educational formats appropriate for the setting, objectives and desired results of the activity.
- Is in compliance with the ACCME's Standards of Integrity and Independence.
- Evaluates the effectiveness of the learning intervention in meeting the objectives.



## Contact Us

Phone: 860-679-4590  
Email: [cme@uchc.edu](mailto:cme@uchc.edu)  
Monday through Friday, 7:30AM to 4:00PM. Closed for State Holidays. For questions pertaining to CME applications or general CME related inquiries, comments, or questions. Please contact us at [cme@uchc.edu](mailto:cme@uchc.edu).



**"CME" is never an Afterthought!**

## Who is ACCME Anyways? And Why is it so Important to UConn CME?



**Who Accredits Us?** The UConn School of Medicine's Office of Continuing Medical Education is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians. As such, the CME office maintains the responsibility for assuring physicians that CME-certified activities meet accepted standards of education that help physicians increase competence and incorporate new knowledge to improve the quality of medical care for patients and their communities. Our office ensures that all CME activities are consistent with the Accreditation Council for Continuing Medical Education's standards for high quality education for practicing physicians. The Office offers assistance with continuing medical education applications and support in designing, implementing, and evaluating educational programs and activities. Therefore, if you are preparing to develop a learning activity such as a conference, grand rounds or published materials, here are some important concepts and steps to keep in mind.

**Who Is the ACCME?** The Accreditation Council for Continuing Medical Education (ACCME) identifies, develops and promotes standards for quality continuing medical education. The Essential Areas and Elements (including the Standards for Commercial Support) and Accreditation Policies are the practices that a provider, such as UConn CME, must implement to achieve and maintain accreditation. Thus, if you are seeking CME credit from our CME office for learning initiatives, you must follow established policies and practices designed to ensure that these standards are met. You may visit the ACCME site for more information.

**What are the ACCME Standard for Integrity and Independence? And Why is it Important?** The ACCME's Standards for Integrity and Independence in Accredited Continuing Education are designed to ensure that accredited continuing education serves the needs of patients and the public, is based on valid content, and is free from commercial influence. The newly redesigned standards were released in December 2020, replacing the Standards for Commercial Support: Standards to Ensure Independence in CME Activities. Visit the ACCME's Standards for Integrity and Independence page learn more. To learn more about each standard, visit our website at <https://health.uconn.edu/continuing-medical-education/overview/>



### Office of Community & Continuing Medical Education

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## About Us with UConn CME

The UConn School of Medicine's Office of Community and Continuing Medical Education serves the educational needs of physicians and other clinicians both within UConn Health and throughout the state of Connecticut. The office supports educators who strive to plan, implement, and evaluate educational events whose goals are to enhance patient care and to improve clinical practice. The office accomplishes these goals by sponsoring, reviewing, and approving educational programs, as well as by providing knowledgeable faculty to present and discuss important health-related matters.

The UConn School of Medicine's target audience of UConn CME includes the broad range of the medical profession, from full-time practitioners to academic physicians with special interests in research and teaching, primary care providers, and other related health professionals. The ACCME credits through the office of Community and Continuing Medical Education is specifically associated with those licensed as M.D., D.O., and APRNs, however, all other related health professionals are welcome to attend any CME event and use the certificate of credit for their certificate attendance for their own professional development activities.



## Important 2021-2022 Year-end Reminders!!

The current CME 2021-2022 programmatic year ends on June 30, 2022! What this means for you is that you will be receiving from our office your year-end reporting documents. This may include either an interim or final report, MyEvaluaitons.com evaluation summary, or CME fee invoicing.

In preparing for the new 2022-2023 programmatic year that begins on July 1, 2022, you will also need to complete new updated activity planning disclosures and notify our office of any activity changes.

If you have any questions, please do not hesitate to reach out to the CME Office if you have specific questions, [cme@uchc.edu](mailto:cme@uchc.edu).



### Newsletter CME FAQ

**Q: Can commercial employees plan or instruct CME activities?**

**A: Commercial employees may not participate in the planning of CME activities. Commercial employees may serve as an instructor in UConn CME activities only under narrowly defined circumstances. An employee of a commercial entity may present on: the scientific or discovery process itself, the results of basic (biologic, chemical, physical) research studies relevant to the clinical problem being addressed but not those specific to a commercial product or its preclinical and clinical testing, and CME topics other than those related to the products and business lines of his/her employer. Commercial employees may neither teach about their products nor offer recommendations regarding patient care.**



Come and check our newly redesigned CME website! It is a work in progress to make our site more user-friendly with helpful information right at the tips of your fingers! Your comments and suggestion for any tips or FAQs to be added, please let us know by sending us an email at [cme@uchc.edu](mailto:cme@uchc.edu).

<https://health.uconn.edu/continuing-medical-education/>



Planner FAQ – visit our website

<https://health.uconn.edu/continuing-medical-education/frequently-asked-questions/>