

## NEWS YOU CAN USE

## TIPS, TRICKS, AND KNOW-HOW

## DATA QUALITY



## **MANAGING YOUR DATA** Data Quality Review and Backups

As with any good data collection practice, it is always important to routinely review and audit your data, as well as back it up. Are you collecting everything you need to be? Are there any errors and/or discrepancies in your data? When was the last time you backed up your data?

REDCap is a great tool for <u>basic quality checks</u>, but has limited capabilities; thus, you will want to analyze your data in another program. To do that, REDCap offers a number of export settings that allow you to export data without breaking privacy rules. To learn more, check out: <u>Managing Your Data</u>.

By doing these data management practices regularly, you can increase data efficiency and effectiveness - and will be in a much better place should anything happens to your data during the course of your research.

For other helpful tips and tricks, make sure to bookmark the <u>UCH</u> <u>REDCap website</u>.