Student Instructions for Joining Virtual Team-Based Learning (TBL) Classrooms

You will use a tool within HuskyCT to join your classes electronically. You will be able to dial with your student laptop and use the built-in webcam/mic to join by video and audio. Please follow these steps to join. Email us at aits@uchc.edu if you need assistance.

1. Enter HuskyCT at [https://learn.uconn.edu](https://learn.uconn.edu) and login using your NetID credentials
2. Join the main class session:
   a. Select the course you will be participating in; for example,

   ![Course Listing](image)

   - **M1203-EXPL-8143-002-BSCI-9143-001**
   - **EXPL-8143-SEC002-BSCI-9143-SEC001-1203 (VITAL C)**

   ![Collaborate Full Class](image)

   - **Multiple Instructors** | More info

   ![Collaborate Full Class](image)

   - **Collaborate Full Class**
   - **Curricular Materials**

   b. In the left menu, select the item labeled “Collaborate Full Class” to join the main session. The main session is where all the students and the instructor will be connected together as a single group (virtual Rotunda, like you would be in the Academic Rotunda).

   ![Collaborate Full Class](image)

   - **Collaborate Full Class**

   c. Once in the “Collaborate Full Class,” click on the course listing room at the top of the page.
d. When you click the course listing, a new menu on the right side will open. Click the “Join Course Room” option in black at the top. This will now launch the Collaborate room for the class.

![Collaborate menu](image)

e. You will need to make sure your audio is working for Collaborate. The system should prompt you to check

![Audio check](image)

f. You are now up and running in the full class room. Remember to mute your mic

![Mute microphone](image)
g. If you have a question, wish to answer, or need to speak, raise your hand

h. There are more options like chat and share in the expandable menu in the bottom right

i. When you open the menu at the bottom right, select “Everyone” to see new option

j. At the bottom of the menu you will see the chat function as well as a share function
3. Join Your Group (Your Virtual Table):
   a. Navigate within your course to the “My Groups” menu item

   ![Image of My Groups menu item]

   b. Select the course group you use for the class

   ![Image of Group 1 selected]

   c. Once click on your group; e.g., Group 1, you will get some group menu items. Click on “Collaborate”

   ![Image of Collaborate button]

   d. Once you click on “Collaborate,” you will be given a screen to join your group room. Click “Join Room.” This will now launch the Collaborate room for the class

   ![Image of Join Room button]

   e. You will need to make sure your audio is working for Collaborate. The system should prompt you to check

   ![Image of microphone permission dialog box]
f. You are now up and running in the group room. Remember to mute your mic

![Mute Mic]

g. There are more options like chat and share in the expandable menu in the bottom right

![Expandable Menu]

h. When you open the menu at the bottom right, select “Everyone” to see new option

![Everyone Selection]

i. At the bottom of the menu you will see the chat function as well as a share function

![Chat and Share Icons]